

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **23rd day of MARCH 2016** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger, Chairman
William "Whitey" J. Thomas, Vice Chairman
Martin Cantu, Jr., Secretary
Scott Friedman, Director
Rick Wells, Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr., General Manager
Charles Ortiz, District Engineer
Victor Valdez – Director of Operations
Sanjuana Garcia – Director of Finance
Eddie Lucio III - Attorney

ITEM #2 **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the invocation and recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. **MR. GALVAN** noted a Memorial Service for Ms. Lupe Salinas was last week and Omar Kempffe received his "A" License.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR WORKSHOP MEETING AND REGULAR MEETING OF FEBRUARY 24, 2016**

A motion was made by **MR. WELLS** to approve Minutes for Workshop Meeting and Regular Meeting of February 24, 2016, seconded by **MR. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY**.

ITEM #5 **GENERAL MANAGER'S REPORT**

- **2011 TIRZ INFORMATION**
- **SPI GOLF COURSE AGREEMENT**

MR. GALVAN reported on the following:

- 2011 TIRZ was nullified
- SPI Golf Course Agreement was signed and returned

ITEM #6 **DISTRICT ENGINEER'S REPORT**

- **CLEAN WATER STATE REVOLVING FUND FINANCIAL APPLICATION UPDATE**

- **PORT ISABEL WASTEWATER TREATMENT FACILITY DESIGN, PERMITS, & EASEMENTS STATUS**
- **LOWER RIO GRANDE REGIONAL FACILITY PLAN PUBLIC MEETING**
- **WATER TREATMENT PLANTS 1 & 2 CONSTRUCTION PROGRESS**

MR. ORTIZ reported on the following:

- Update on Clean water state revolving fund financial application for Port Isabel Sewer Plant: 2017 annual project information form was submitted; reviewed and submitted the 30% Disadvantage status.
- Status on the Port Isabel Wastewater Treatment Facility design, permits and easements: design completion will be end of July; TCEQ Permits for major amendment and Army Corps of Engineers submitted
- Lower Rio Grande Regional Facility Plan Public Meeting was on March 9th; printed copies were handed out for discussion and questions. Possible item for next Regular Meeting.
- Water Treatment Plants 1 & 2 Construction Progress – WP1 control upgrade completed and only minor issues on the alarms need to be followed up and addressed; and WP2 Chlorine Dioxide generator is in place and working.

ITEM #7 DIRECTOR OF OPERATION'S REPORT

- **MONTHLY REPORT**

MR. VALDEZ reported on the following for the month of February:

- Pictures were viewed and discussed for Roof at Warehouse; and IBWWTP Clarifier.
- 34-meters tested; 7- swapped; 6- water taps; and 3 - sewer taps
- Jet truck came in before Spring Break
- Results from diver for inspection at 10 feet river pump, 8-12 inches of sediment was reported

ITEM #8 CONSIDER AND DISCUSS CONTRACT FOR INVESTING SERVICES

The Board briefly reviewed and discussed Valley View Consulting, L. L. C. proposal for Investment Advisory Services. Valley View Consulting Representative, Ms. Susan Anderson was available for questions and answers. **DISCUSSION ONLY.**

ITEM #9 CONSIDER AND APPROVE CONTRACT FOR INVESTING SERVICES

A motion was made by **MR. CANTU** to approve Contract for Investing Services, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #10 CONSIDER AND DISCUSS PROPOSAL FOR FY2015-2016 BUDGET AMENDMENT NO. 1

The Board briefly reviewed and discussed proposal for the District's FY2015-2016 Budget Amendment No. 1.

ITEM #11 CONSIDER AND APPROVE FY2015-2016 BUDGET AMENDMENT NO. 1

A motion was made by **MR. FRIEDMAN** to approve FY2015-2016 Budget Amendment No. 1, seconded by **MR. CANTU** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #12 CONSIDER AND APPROVE RESOLUTION NO. 133-03-16 ADOPTING AMENDMENT NO. 1 AMENDING THE BUDGET FOR FISCAL YEAR 2015-2016 OF THE LAGUNA MADRE WATER DISTRICT UPDATING ALL REVENUES AND EXPENDITURES

A motion was made by **MR. FRIEDMAN** to approve Resolution No. 133-03-16 adopting Amendment No. 1 amending the budget for fiscal year 2015-2016 of the Laguna Madre Water District updating all revenues and expenditures, seconded by **MR. WELLS** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #13 CONSIDER AND APPROVE ENTERING INTO A LETTER OF INTENT WITH ABM BUILDING AND ENERGY SOLUTIONS FOR AN INVESTMENT GRADE AUDIT

The document was tabled and deferred to the next Regular Meeting.

A motion was made by **MR. THOMAS** to table item entering into a letter of intent with ABM Building and Energy Solutions for an Investment Grade Audit, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY TO TABLE.**

ITEM #14 CONSIDER AND APPROVE 24/7 TECHNICAL PHONE SUPPORT SERVICE CONTRACT AND PURCHASE OF 32 MEMBRANE MODULES WITH PALL ADVANCE SEPARATION SYSTEMS FOR WATER PLANT 2 MICROFILTRATION

The Board briefly discussed and it was determined to only approve the 24/7 Technical Phone Support Service Contract.

No action was taken on the purchase of 32 membrane modules with Pall Advance separation systems for Water Plant 2 microfiltration. Item will be further reviewed and deferred to the next Regular Meeting.

A motion was made by **MR. FRIEDMAN** to approve 24/7 Technical Phone support service contract, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #15 CONSIDER AND RATIFY REPAIRS TO TRANSFER WELL MOTOR AT WATER PLANT 2

A motion was made by **MR. THOMAS** to approve repairs to transfer well motor for Water Plant 2, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #16 DISCUSS AND APPROVE RESOLUTION NO. 134-03-16 BY THE BOARD OF DIRECTORS OF THE LAGUNA MADRE WATER DISTRICT REQUESTING DESIGNATION AS MANAGEMENT AGENCY FOR WASTEWATER COLLECTION AND TREATMENT WITHIN ITS DISTRICTS BOUNDARIES

A motion was made by **MR. THOMAS** to approve Resolution No. 134-03-16 by the Board of Directors of the Laguna Madre Water District requesting designation as Management Agency for Wastewater Collection and Treatment within its Districts Boundaries, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #17 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. CANTU** to approve Disbursements as submitted, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #18 EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET. SEQ, UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, DELIBERATION ABOUT REAL PROPERTY

DISCUSSION AND POSSIBLE ACTION ON SETTLEMENT OF EASEMENT AMENDMENT ON GARCIA-DOUGHERTY TRACT

A motion was made by **MR. FRIEDMAN** for the **BOARD** to go into executive session at 7:14 pm, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. THOMAS** for the **BOARD** to come out of executive session at 7:25 pm, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #19 CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY

A motion was made by **MR. THOMAS** to continue negotiations that were discussed in Executive Session within parameters, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #20 ADJOURNMENT

There being no further business the **CHAIRMAN** adjourned the meeting at **7:26 pm.**

JEFF KEPLINGER, CHAIRMAN

MARTIN CANTU, JR. SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2016.