

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **27th day of APRIL 2016** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger – Chairman
William “Whitey” J. Thomas – Vice Chairman
Martin Cantu, Jr. – Secretary **ABSENT**
Scott D. Friedman – Director
Rick A. Wells – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Eddie Lucio III – Attorney

LMWD STAFF: Mark Garza, Lift Station Manager; Fernando Garcia, Accounts Payable/Procurement Agent; Noe Cantu, Water Plant Manager; and Mary Gamboa, HR/Benefits Administrator

ITEM #2 **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for Invocation and Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. **MR. GALVAN** announced Joseph Moncevaiz, Water Plant Operator received his “A” License.

ITEM #4 **CONSIDER AND APPROVE MINUTES REGULAR MEETING OF APRIL 13, 2016.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting of March 23, 2016 as submitted, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **GENERAL MANAGER’S REPORT**

- **HR CANDIDATE UPDATE**
- **UTRGV COMPLETION**
- **GM’S UPCOMING EVALUATION**

MR. GALVAN reported on the following:

- **HR Candidate Update** – 5 candidates were interviewed and Ms. Mary Gamboa was the chosen candidate, starts May 2nd. Mary Gamboa was present and introduced.
- **UTRGV Completion-** Mr. Galvan completed Certified General Manager Course and graduations will be in Austin, Texas in June.
- **GM's Upcoming Evaluation** – Mr. Galvan's upcoming evaluation is May 13.

ITEM #6 **DISTRICT ENGINEER'S REPORT**

- **TEXAS WATER 2016**
- **PORT ISABEL WASTEWATER TREATMENT UPDATE**
- **RESTORE GRANT**

MR. ORTIZ reported on the following:

- **Texas Water 2016** – brief summary of conference; Charles Ortiz, Noe Cantu, and Tavo Ochoa attended conference in Fort Worth.
- **Port Isabel Wastewater Treatment Update** – finalizing real estate application; received comments from TWDB's Environmental Reviewer, aiming to close by September; and for pipeline construction- can only build during non-nesting season (as per environmental regulations- only allowed to build between September 16 - March 14)
- **Restore Grant-** submitted a grant for the rehab needs at Isla Blanca, Andie Bowie and sanitary sewer at Andie Bowie.

ITEM #7 **CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM Tabled ON THE BOARD MEETING OF APRIL 13, 2016**

CONSIDERATION AND APPROVAL TO TRANSFER WSDC AND SSDC'S ACCOUNTS TO CAPITAL FUNDING LEDGER ACCOUNTS

A motion was made by **MR. THOMAS** to item from the table for discussion, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #8 **CONSIDERATION AND APPROVAL TO TRANSFER WSDC AND SSDC'S ACCOUNTS TO CAPITAL FUNDING LEDGER ACCOUNTS**

This item was tabled for the next Regular Meeting.

A motion was made by **MR. THOMAS** to table item, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #9 **CONSIDERATION AND APPROVE 10 YEARS MISCELLANEOUS EASEMENT WITH TEXAS GENERAL LAND OFFICE FOR 24" WATERLINE CROSSING LAGUNA MADRE BAY**

A motion was made by **MR. WELLS** to approve 10 years Miscellaneous Easement with Texas General Land Office for 24" waterline crossing Laguna Madre Bay, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY**

ITEM #10 **CONSIDER AND APPROVE ADDITIONAL SUPPORT FOR RIO GRANDE REGIONAL WATER AUTHORITY - REGIONAL FACILITY PLAN**

A motion was made by **MR. FRIEDMAN** to approve additional support of \$1,000.00 for Rio Grande Regional Water Authority- Regional Facility Plan, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY**

ITEM #11 CONSIDER AND APPROVE AUTOMATIC TRANSFER SWITCH REPAIR FOR ISLA BLANCA WASTEWATER TREATMENT PLANT

A motion was made by **MR. THOMAS** to approve automatic transfer switch for Isla Blanca Wastewater Treatment Plant, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY**

ITEM #12 CONSIDER AND APPROVE PURCHASE OF SUBMERSIBLE PUMPS FOR LIFT STATION #21

A motion was made by **MR. WELLS** to approve purchase of submersible pumps for Lift Station #2, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #13 CONSIDER AND APPROVE UNAUDITED FINANCIAL STATEMENTS FOR THE MONTH OF MARCH 2016

A motion was made by **MR. FRIEDMAN** to approve Unaudited Financial Statements for the month of March 2016, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY**

ITEM #14 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. THOMAS** to approve Disbursements as submitted, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #15 ADJOURNMENT

There being no further business the **CHAIRMAN** adjourned the meeting at **6:33 p.m.**

JEFF KEPLINGER, CHAIRMAN

RICK WELLS, DIRECTOR

MINUTES APPROVED THIS _____ DAY OF _____ 2016.