

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **8<sup>th</sup> day of JULY 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1**            **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Jeff Keplinger, Chairman	
William "Whitey" J. Thomas, Vice Chairman	
Martin Cantu, Jr., Secretary	<b>ABSENT</b>
Scott Friedman, Director	<b>ABSENT</b>
Rick Wells, Director	

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr., General Manager  
Charles Ortiz, District Engineer  
Victor Valdez – Director of Operations  
Sanjuana Garcia, Director of Finance  
Eddie Lucio, III, Attorney

**ITEM #2**            **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the invocation and recite the Pledge of Allegiance.

**ITEM #3**            **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

**ITEM #4**            **CONSIDER AND APPROVE MINUTES FOR WORKSHOP MEETING AND REGULAR MEETING OF JUNE 10, 2015.**

A motion was made by **MR. WELLS** to approve Minutes for Regular Meeting of June 10, 2015 as submitted, **MOTION CARRIED** with **MR. THOMAS** abstaining.

**ITEM #5**            **GENERAL MANAGER'S REPORT**

- **CAMERON COUNTY ANNEXATION UPDATE**
- **RIO GRANDE LNG UPDATE**
- **DEVELOPMENT PROJECT FUNDS INFORMATION**
- **RETIREEES**

**MR. GALVAN** reported on Cameron County Annexation – a meeting was held with Cameron County Parks and Recreation and they are in the planning stages of making near term improvements to Cameron County Public Beach Access' 3, 4, 5 and 6.

Cameron County is petitioning the District to annex these properties into our service area; only needing to annex access 6 (3, 4, and 5 are already annexed). No meeting with the District's Annexation Committee will be scheduled, due to 3, 4, and 5 are already annexed and 6 will wait till further notice.

**MR. GALVAN** reported on Rio Grande LNG Update – met with Rio Grande LNG representatives last week and they picked up a copy of our Annexation Policy; they are interested in using water and sewer, property located on HWY 48.

**MR. GALVAN** provided the Board with material for development project funds information from Cameron County.

**MR. GALVAN** announced Ms. Lizde Cardenas and Mr. Mario Vela retired from the District.

**ITEM #6**                    **DIRECTOR OF OPERATION'S REPORT**

•    **RAW WATER FOR PORT ISABEL LITTLE LEAGUE**

**MR. VALDEZ** reported on the Raw Water for Port Isabel Little League - met with the Interim City Manager, brought up-to-date on the raw water irrigation project for Port Isabel Little League Park. A cost estimate will be presented to the City of Port Isabel.

**MR. VALDEZ** reported for the month of June - 4 water and sewer taps; 13 swaps and 4 meters were tested.

Ebony Project close to completion, water will be shut down this Friday (time frame is from 9 am – 3 pm) for that area to lay out sewer line.

Auto dialers – working on last two lift stations #3 and #10.

**ITEM #7**                    **DISTRICT ENGINEER'S REPORT**

- **PORT ISABEL WWTP PHASE I IMPROVEMENTS**
- **WATER PLANT 2 USE OF CHLORAMINES**
- **SYSTEM IMPROVEMENTS – PROJECT CHANGES**
- **TURBOCOMPRESSOR BLOWERS FOR ISLA BLANCA AND ANDY BOWIE WWTPS**

**MR. ORTIZ** reported of Port Isabel WWTP Phase I Improvements; Water Plant 2 Use of Chloramines; System Improvements – Project Changes; Turbocompressor Blowers for Isla Blanca and Andy Bowie WWTPS.

**ITEM # 8**                    **DIRECTOR OF FINANCE'S REPORT**

- **CASH MANAGEMENT (POSITIVE PAY IMPLEMENTATION)**

**MRS. GARCIA** reported on Cash Management (Positive Pay Implementation)- Finance Department started using a new program for fraud prevention with IBC Bank.

**ITEM #9**                    **CONSIDER AND APPROVE FINANCIALS FOR THE MONTH OF MAY 2015**

A motion was made by **MR. WELLS** to approve Financials for the month of May 2015 as submitted, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #10**                    **CONSIDER AND APPROVE INVESTMENT REPORT FOR THIRD QUARTER FOR FY2015 ENDING JUNE 30, 2015**

A motion was made by **MR. THOMAS** to approve Investment Report for the third quarter for FY2015, ending June 30, 2015 as submitted, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #11**                    **CONSIDER AND APPROVE RESOLUTION NO. 118-07-15 AUTHORIZING AMENDING REPRESENTATIVES ON AN INTERLOCAL AGREEMENT FOR PARTICIPATION IN A PUBLIC FUNDS INVESTMENT COOPERATIVE, APPOINTING AUTHORIZED REPRESENTATIVES AND DESIGNATING INVESTMENT OFFICERS FOR LAGUNA MADRE WATER DISTRICT**

A motion was made by **MR. THOMAS** to approve Resolution No. 118-07-15 Authorizing amending representatives on an Interlocal Agreement for participation in a public funds investment cooperative, appointing authorized representatives and designating investment officers for Laguna Madre Water District, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #12      CONSIDER AND APPROVE RESOLUTION NO. 119-07-15 ADOPTING BUDGET AMENDMENT PROPOSAL FOR THE CURRENT FISCAL YEAR**

A motion was made by **MR. WELLS** to approve Resolution No. 119-07-15 Adopting budget amendment proposal for the current fiscal year, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #13      CONSIDER AND APPROVE RFP FOR EXTERNAL AUDIT SERVICES COMMITTEE'S RECOMMENDATION FOR ANNUAL FINANCIAL STATEMENTS AND COMPLIANCE REPORTS FOR FY2015, 2016, AND 2017**

A motion was made by **MR. THOMAS** to approve Audit Committee's recommendation accepting Long Chilton, LLP proposal for the Annual Financial Statements and Compliance Reports for FY 2015, 2016, and 2017, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #14      CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. WELLS** to approve Disbursements as submitted, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #9      ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **6:40 pm.**

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JEFF KEPLINGER, CHAIRMAN

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RICK WELLS, DIRECTOR

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.