

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **22<sup>nd</sup> day of APRIL 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1**            **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Jeff Keplinger, Chairman  
Whitey William J. Thomas, Vice Chairman  
Martin Cantu, Jr., Secretary  
Scott Friedman, Director            **ABSENT**  
Rick Wells, Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr., General Manager  
Charles Ortiz, District Engineer  
Victor Valdez, Director of Operations  
Sanjuana Garcia, Director of Finance  
Adolfo Cordova, Attorney

**ITEM #2**            **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

**ITEM #3**            **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

**ITEM #4**            **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF APRIL 8, 2015.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting of April 8, 2015 as submitted, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #5**            **GENERAL MANAGER'S REPORT**

- **ELECTIONS**
- **LMWD WEBSITE**
- **WATERMASTER REPORT**

**MR. GALVAN** reported on Elections, copies were circularized prior for review of the total numbers of voters who voted for the past five General Elections - Board of Directors. In 2011 the Board approved through a Resolution to change the District's Elections from May to November in order to comply with the Move Act. The Board briefly reviewed the total number of registered voters who voted in our May Elections compared to our November Elections.

**MR. GALVAN** reported the LMWD's Website recently added photos of the Board of Directors, Managers, and continue to complete the rest of Administration .

**MR. GALVAN** reported on the Watermaster Report - as of the end March reservoir level is at 50.8% and no longer in conservation measures, but still want to keep conservation measures in place until it reaches 75%. We will promote drought management.

**ITEM #6**            **DISTRICT ENGINEER'S REPORT**

- **PORT ISABEL WATER DISTRIBUTION IMPROVEMENTS**
- **WIND TURBINE GENERATORS**

**MR. ORTIZ** reported on Port Isabel Water Distribution Improvements- our Distribution Crew will begin working on replacing a 8" cast iron line on Garcia Street to eliminate rust in the water, notification to customers will be on cycle 2 billing and website.

**MR. ORTIZ** gave an update on the Wind Turbine Generators – we received a proposal from one company for the Wind Turbine Generator, and we requested a Sole Source letter from the company. In reviewing the Sole Source letter we gathered that they are one of many providers. Therefore, it's not a one source item that we could consider at this point. Request for Proposals are needed to follow proper procurement to consider wind turbine generators.

As far as the wind turbine in Laguna Vista we are still trying to work with Balch Machine. We had an onsite meeting and reviewing the submittal and trying to figure out how to get it fixed.

**ITEM # 7**            **PRESENTATION BY ORBIT BROADBAND, LLC ON PHONE SYSTEM AND NETWORK FOR THE DISTRICT**

Mr. Richard Galvan representing Orbit Broadband, LLC gave an update on the network; recent upgrades; and needs for the District, followed by an open discussion for questions and answers.

**ITEM #8**            **CONSIDER AND AWARD CONSTRUCTION BID NO. LV-15-04-01 FOR LAGUNA VISTA SANITARY SEWER IMPROVEMENTS**

A motion was made by **MR. THOMAS** to approve Construction Bid No. LV-15-04-01 awarded to G & T Paving Company for total Bid amount of \$961,640.00 for Laguna Vista Sanitary Sewer Improvements, seconded by **MR. CANTU. MOTION CARRIED UNANIMOUSLY.**

**ITEM #9**            **CONSIDER AND APPROVE BOARD TRAVEL TO CORPUS CHRISTI, TEXAS FOR THE AWBD CONFERENCE IN JUNE 2015**

A motion was made by **MR. CANTU** to approve Board Travel to Corpus Christi, Texas for the AWBD Conference in June 2015, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #10**            **CONSIDER AND APPROVE FINANCIALS FOR THE OF MONTH MARCH 2015**

A motion was made by **MR. WELLS** to approve Financials for the month of March 2015, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #11**            **CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. WELLS** to approve Disbursements as submitted, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #12      EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.074 (A) (1), AUTHORIZING CERTAIN DELIBERATIONS ABOUT OFFICERS AND EMPLOYEES OF THE DISTRICT TO BE HELD IN EXECUTIVE SESSION:

TO DELIBERATE THE APPOINT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF DISTRICT EMPLOYEES TO WIT: GENERAL MANAGER

A motion was made by *MR. THOMAS* for the *BOARD* to table Executive Session item until all Board Members are present, seconded by *MR. WELLS*. *MOTION CARRIED UNANIMOUSLY. EXECUTIVE SESSION ITEM TABLED.*

ITEM #13      CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY

The *CHAIRMAN* stated *NO ACTION*.

ITEM #14      ADJOURNMENT

The *CHAIRMAN* adjourned the meeting at *6:42 pm*.

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JEFF KEPLINGER, CHAIRMAN

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MARTIN CANTU, JR., SECRETARY

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.