

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **28th day of OCTOBER 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **VICE CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger, Chairman	ABSENT
William "Whitey" J. Thomas, Vice Chairman	
Martin Cantu, Jr., Secretary	ABSENT
Scott Friedman, Director	
Rick Wells, Director	

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr., General Manager
Charles Ortiz, District Engineer
Victor Valdez – Director of Operations
Sanjuana Garcia – Director of Finance
Eddie Lucio III - Attorney

ITEM #2 **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **VICE CHAIRMAN** invited everyone in the audience to stand for the invocation and recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **VICE CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**.

MR. GALVAN reported on the completion of the Water Tanks spot repairs and painting.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF OCTOBER 14, 2015.**

A motion was made by **MR. WELLS** to approve Minutes for Regular Meeting of October 14, 2015, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **GENERAL MANAGER'S REPORT**

- **NOVEMBER MEETINGS**
- **POWC**

MR. GALVAN reported the following for November Meetings:

- Suggested rescheduling or cancel meeting for November 11th – Veterans Day, holiday for LMWD and will be closed
- Suggested rescheduling or cancel meeting for November 25th – Thanksgiving week

The Board agreed to schedule one meeting for the month, a Regular Board Meeting for November 18th will be arranged and possibly a workshop.

ITEM #6 DISTRICT ENGINEER'S REPORT

- **SERIES 2012 BONDS PROJECTS: TIME EXTENSION REQUEST AND CHANGE IN PROJECT SCOPE**

MR. ORTIZ reported on Series 2012 Bonds Projects, a spreadsheet was handed out for reviewed followed by discussion and questions.

ITEM #7 DIRECTOR'S OF FINANCE REPORT

- **\$2,580,000 U/L TAX BONDS, SERIES 2016 PRELIMINARY TIMETABLE**
- **AUDIT PROGRESS UPDATE**
- **CAPITALIZATION/INVENTORY LOSS**

MRS. GARCIA reviewed the \$2,580,000 U/L Tax Bonds, Series 2016 Preliminary Timetable copies were handed out for review prior to meeting, followed by discussion and questions.

MRS. GARCIA gave an update on the Audit Progress – completion date will be mid-November.

MRS. GARCIA reported the District will be performing a Capitalization/Inventory Loss (the District's last performed Capitalization/Inventory Loss was 7 years ago).

ITEM #8 CONSIDER AND DISCUSS INTERNATIONAL BANK OF COMMERCE (GOLF COURSE) WATER AGREEMENT

Discussion and questions ensued and Mr. Chris Meade, Manger for SPI Golf Course was present at the meeting and available for questions and answers. The recommended a workshop for further review and discussion.

ITEM #9 CONSIDER AND RATIFY WATER PLANT NO. 2 TRANSFER PUMP STATION MOTOR REPAIR

A motion was made by **MR. WELLS** to approve Water Plant No. 2 transfer pump station motor repair, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #10 CONSIDER AND RATIFY UNIT #33 VACUUM COMPRESSOR REPAIR

A motion was made by **MR. WELLS** to approve Unit #33 vacuum compressor repairs, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #11 CONSIDER AND APPROVE RESOLUTION NO. 127-10-15 ADOPTING A REVISED PERSONNEL POLICY FOR LAGUNA MADRE WATER DISTRICT

A motion was made by **MR. FRIEDMAN** to approve Resolution No. 127-10-15 Adopting a revised Personnel Policy for Laguna Madre Water District subject to Counsel reviewing the policy, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #12 CONSIDER FOR REVIEW AND AUTHORIZATION DEPOSITORY RENEWAL FROM MAY 2016 TO MAY 2017

Discussion and questions ensued; the Board agreed to table the document for review and deferred to the next Regular Meeting.

A motion was made by **MR. FREIDMAN** to table document for further review, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #13 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. FRIEDMAN** to approve Disbursements as submitted, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #21 ADJOURNMENT

There being no further business the **VICE CHAIRMAN** adjourned the meeting at **6:51 pm.**

WILLIAM THOMAS, VICE CHAIRMAN

RICK WELLS, DIRECTOR

MINUTES APPROVED THIS _____ DAY OF _____ 2015.