

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **8th day of January 2014** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott Friedman – Chairman
Whitey William J. Thomas – Vice Chairman
Robert Vela – Secretary
Jeff Keplinger – Director
Rudy H. Garcia – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Robert Gomez – Director of Finance
Juan Magallanes - Attorney

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** asked everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. The **CHAIRMAN** read a thank you letter from the American Legion Auxiliary in Port Isabel, thanking everyone for donating to the toys for tots drive.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF DECEMBER 11, 2013**

A motion was made by **MR. GARCIA** to approve Minutes for Regular Meeting of December 11, 2013 as submitted, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **RATIFY AND APPROVE EMERGENCY PURCHASE – 20” GATE VALVE FOR WATER PLANT**
2

A motion was made by **MR. KEPLINGER** to approve purchase for 20” gate valve for Water Plant 2, in the amount of \$9,915.00 from **FERGUSON ENTERPRISE**, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #6 CONSIDER AND APPROVE SELECTION OF CONSULTANT FOR ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR PORT ISABEL WATER RECLAMATION

A motion was made by **MR. THOMAS** to approve **DISTRICT ENGINEER** and **GENERAL MANAGER** to negotiate with **CAROLLO** for the Engineering Design and Construction Management Services for Port Isabel Water Reclamation, seconded by **MR. GARCIA. MOTION CARRIED UNANIMOUSLY.**

ITEM #7 CONSIDER AND APPROVE AUDIT REPORT FOR YEAR ENDING SEPTEMBER 30, 2013

A motion was made by **MR. GARCIA** to approve Audit Report for year ending September 30, 2013, seconded by **MR. KEPLINGER. MOTION CARRIED UNANIMOUSLY.**

ITEM #8 CONSIDER AND APPROVE RENEWAL OF WINDSTORM, HURRICANE & HAIL INSURANCE

A motion was made by **MR. THOMAS** to approve renewal of Windstorm, Hurricane & Hail Insurance, seconded by **MR. VELA. MOTION CARRIED UNANIMOUSLY.**

ITEM #9 CONSIDER AND DISCUSS HEALTH INSURANCE INCREASE TO DISTRICT AND EMPLOYEES UNDER THE AFFORDABLE CARE ACT

NO ACTION ITEM.

ITEM #10 CONSIDER AND APPROVE INCREASE ON HEALTH INSURANCE DUE TO AFFORDABLE CARE ACT FEES

A motion was made by **MR. KEPLINGER** to approve increase on Health Insurance due to Affordable Care Act Fees, seconded by **MR. GARCIA**, with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #11 CONSIDER AND APPROVE FINANCIAL REPORT FOR TWO MONTHS ENDING NOVEMBER 30, 2013

A motion was made by **MR. VELA** to approve Financial Report for two months ending November 30, 2013, seconded by **MR. KEPLINGER. MOTION CARRIED UNANIMOUSLY.**

ITEM #12 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. THOMAS** to approve Disbursements as submitted, seconded by **MR. VELA. MOTION CARRIED UNANIMOUSLY.**

ITEM #13 GENERAL MANAGER'S REPORT

- A. TIP OF TEXAS COASTAL BIRD COUNT**
- B. TOUCHSTONE MEETING**
- C. TCDRS ANNUAL CONFERENCE**

MR. GALVAN informed that the Tip of Texas Coastal Bird Count was granted permission to do their survey on December 19, 2013 from 1 pm – 4 pm and the total count for this year is 6,000, and last year was 12,000.

MR. GALVAN gave an update on Touchstone Golf Meeting, IBC still paying water bill for the Golf Course, still working on options on how the Golf Course will be paying water bills.

MR. GALVAN stated TCDRS Annual Conference will be in Austin, Texas, from July 9th – July 11th, 2014, anyone who plans to attend to contact the office.

ITEM #14 DISTRICT ENGINEER'S REPORT

- A. LAGUNA VISTA CIPP/WATER REUSE**
- B. LIFT STATION 19 EXPANSION**
- C. CUATES PUMP STATION AND PIPELINE**
- D. WATER TREATMENT PLANT NO. 2 IMPROVEMENTS**

MR. ORTIZ gave a brief update and discussed Laguna Vista CIPP and Water Reuse Projects.

MR. ORTIZ reported on Lift Station 19 making good progress and on schedule.

MR. ORTIZ reported on the Cuates Pump Station and Pipeline will be scheduling to tie into the Districts line next week. Project completion should be sometime in early June.

MR. ORTIZ gave a brief update on the upcoming work scheduled for the Water Treatment Plant 2 Improvements; the Plant has been shut down since December 16th and has extended the shut down until the baffle clear well is installed.

ITEM #15 FINANCE DIRECTOR'S REPORT

- A. AT&T**
- B. RCI**

MR. GOMEZ gave an update on AT&T's Account; received statement and still waiting on refund check.

MR. GOMEZ reported RCI will be here to update our records the first week in February.

ITEM #16 ADJOURNMENT

The **CHAIRMAN** adjourned the meeting at **6:55 p.m.**

SCOTT FRIEDMAN, CHAIRMAN

ROBERT VELA, SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2014.