

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **25<sup>th</sup> day of MARCH 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1**            **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Jeff Keplinger – Chairman  
Whitey William J. Thomas – Vice Chairman  
Martin Cantu, Jr. - Secretary  
Scott Friedman – Director  
Rick Wells – Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr. – General Manager  
Charles Ortiz – District Engineer  
Victor Valdez – Director of Operations  
Belen Peña – Interim Director of Finance - Staff Accountant  
Adolfo Cordova - Attorney

**ITEM #2**            **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

**ITEM #3**            **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

**ITEM #4**            **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF MARCH 11, 2015.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting of March 11, 2015 as submitted, seconded by **MR. CANTU. MOTION CARRIED UNANIMOUSLY.**

**ITEM #5**            **GENERAL MANAGER'S REPORT**

•    **TEXAS RETIREMENT SPECIALISTS**

**MR. GALVAN** reported he invited Mr. James Poe, Owner of Texas Retirement Specialists to give a presentation to the Board and employees on the services they provide for retirement at a Regular Meeting.

**ITEM #6**            **DISTRICT ENGINEER'S REPORT**

- **SERIES 2012 BOND PROJECTS BALANCE**
- **WATER RECLAMATION FACILITY MASTER PLAN**

MR. ORTIZ handed out printed copies of a spreadsheet for is update on the Series Bond Projects Balance and briefly reported on the Water Reclamation Facility Master Plan.

**ITEM # 7            CONSIDER AND APPROVE DESIGN PHASE SERVICES WITH CAROLLO ENGINEERS FOR PORT ISABEL WASTEWATER TREATMENT PLANT**

A motion was made by **MR. FRIEDMAN** to approve Design Phase Services with Carollo Engineers for Port Isabel Wastewater Treatment Plant, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #8            CONSIDER AND APPROVE ANDY BOWIE WASTEWATER TREATMENT PLANT IMPROVEMENTS TO BE FUNDED FROM THE SEWER SDC ACCOUNT**

A motion was made by **MR. THOMAS** to approve Andy Bowie Wastewater Treatment Plant Improvements to be funded from the Sewer SDC Account, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #9            CONSIDER AND APPROVE ISLA BLANCA WASTEWATER TREATMENT PLANT IMPROVEMENTS TO BE FUNDED FROM THE SEWER SDC ACCOUNT**

A motion was made by **MR. FRIEDMAN** to approve Isla Blanca Wastewater Treatment Plant Improvements to be funded from the Sewer SDC Account, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #10           CONSIDER AND APPROVE ENGINEERING SERVICES FOR ELEVATED STORAGE TANK #1 IN PORT ISABEL**

The **BOARD** briefly discussed and **NO ACTION WAS TAKEN.**

**ITEM #11           CONSIDER AND APPROVE ELEVATED STORAGE TANK #1 REPAIRS TO BE FUNDED FROM THE WATER SDC ACCOUNT**

A motion was made by **MR. THOMAS** to approve Elevated Storage Tank #1 in Port Isabel to be funded from the Water SDC Account, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #12           CONSIDER AND APPROVE FINANCIALS FOR THE MONTH OF FEBRUARY 2015**

A motion was made by **MR. WELLS** to approve Financials for the month of February 2015, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #13           CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. CANTU** to approve Disbursements as submitted, seconded by **MR. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #14           EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.074 (A) (1), AUTHORIZING CERTAIN DELIBERATIONS ABOUT OFFICERS AND EMPLOYEES OF THE DISTRICT TO BE HELD IN EXECUTIVE SESSION:**

**TO DELIBERATE THE APPOINT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES,  
DISCIPLINE, OR DISMISSAL OF DISTRICT EMPLOYEES TO WIT: DIRECTOR OF FINANCE**

A motion was made by **MR. FRIEDMAN** for the **BOARD** to go into executive session at **6:25 pm**, seconded by **MR. WELLS**.  
**MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. THOMAS** for the **BOARD** to come out of executive session at **6:42 pm**, seconded by **MR. CANTU**.  
**MOTION CARRIED UNANIMOUSLY.**

**ITEM #15      CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY**

The **CHAIRMAN** stated **NO ACTION TAKEN** on Executive Session Item.

**ITEM #16      ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **6:43 pm**.

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**JEFF KEPLINGER, CHAIRMAN**

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**MARTIN CANTU, JR., SECRETARY**

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.