

**MINUTES**  
**REGULAR MEETING – APRIL 12, 2017**  
**LAGUNA MADRE WATER DISTRICT**  
**BOARD OF DIRECTORS**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **12<sup>TH</sup> day of APRIL 2017** at the hour of **5:30 P.M.**, pursuant to written notice as prescribed by law.

**ITEM #1**      **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Scott D. Friedman - Chairman  
William Thomas – Vice Chairman  
Doyle Wells – Secretary  
Jeff Keplinger – Director    **ABSENT**  
Rick Wells – Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr. – General Manager  
Charles Ortiz – District Engineer    **ABSENT**  
Victor Valdez - Director of Operations  
Sanjuana Garcia – Director of Finance    **ABSENT**  
Gustavo Ruiz – Attorney      **ABSENT**

**ITEM #2**      **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the Invocation and Pledge of Allegiance.

**ITEM #3            INVITATION TO AUDIENCE FOR DISCUSSION**

Public comments and announcements are given at this time.

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

**ITEM #4            CONSIDER AND APPROVE MINUTES OF REGULAR MEETING ON MARCH 22, 2017.**  
**(C. GALVAN)**

**MR. R. WELLS** made a motion to approve Minutes of Regular Meeting on March 22, 2017, seconded by **MR. D. WELLS**.  
**MOTION CARRIED UNANIMOUSLY.**

**ITEM #5            GENERAL MANAGER'S REPORT**

- **CELLULAR SITES**

There was a brief discussion regarding AT&T's rental rate comparison.

**ITEM #6            DIRECTOR OF OPERATION'S REPORT**

- **MONTHLY REPORT**

Mr. Valdez reported on the following for the month of March:

- 417 Service Orders generated that included: 7 water taps; 4 sewer taps; 21 leaks; and 13 sewer backups
- Auction of Jeter Truck and Boom Truck, Total sale was \$17,000, after deductions \$11,919
- TWDB Consumers Report completed
- TWDB Annual Report completed
- Working on TWBD Water Utility Profile Report & Water Conservation Report

**ITEM #7            CONSIDER AND DISCUSS AT&T LEASE (C. GALVAN)**

This item was for discussion only. There was a discussion on the updated lease increase amount and terms, it was agreed for Mr. Galvan to email AT&T to discuss further negotiations.

**ITEM #8            CONSIDER AND DISCUSS VERIZON WIRELESS AGREEMENT (C. GALVAN)**

This item was for discussion only. There was a discussion on proposed agreement and it was agreed for Mr. Galvan to email Verizon Wireless to discuss further negotiations.

**ITEM #9            CONSIDER AND APPROVE DISBURSEMENTS. (C. GALVAN)**

There was a discussion on certain items on the disbursement list.

It was noted, to having as a future agenda topic to discuss possibly assigning a Purchasing Agent for the District.

**MR. D. WELLS** made a motion to approve Disbursements as presented, seconded by **MR. R. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #10**        **EXECUTIVE SESSION PERMITTED BY THE OPEN MEETINGS ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.074 (A) (1), AUTHORIZING CERTAIN DELIBERATIONS ABOUT OFFICERS AND EMPLOYEES OF THE DISTRICT TO BE HELD IN EXECUTIVE SESSION:**

- A. **DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF CARLOS J. GALVAN, JR., PURSUANT TO THE TEXAS OPEN MEETINGS ACT SECTION 551.074**
- B. **DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF CHARLES ORTIZ, PURSUANT TO THE TEXAS OPEN MEETINGS ACT SECTION 551.074**
- C. **DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF VICTOR VALDEZ, PURSUANT TO THE TEXAS OPEN MEETINGS ACT SECTION 551.074**

**MR. THOMAS** made a motion to postpone Executive Session until the next meeting because of no Legal Advice and Mr. Keplinger absent, Motion Failed due to lack of a second.

A motion was made by **MR. D. WELLS** for the **BOARD** to go into executive session at **6:03 PM**, seconded by **MR. R. WELLS**. **MR. W. THOMAS** opposed. **MOTION CARRIED.**

The Board took a short recess before going into Executive Session.

A motion was made by **MR. R. WELLS** for the **BOARD** to come out of executive session at **6:29 PM**, seconded by **MR. D. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #11**        **CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY**

- A. **ACTION RELATIVE TO EXECUTIVE SESSION ITEM A**
- B. **ACTION RELATIVE TO EXECUTIVE SESSION ITEM B**
- C. **ACTION RELATIVE TO EXECUTIVE SESSION ITEM C**

The Chairman noted for Executive Session items, for Mr. Carlos Galvan to proceed as directed.

ITEM #12      ADJOURNMENT

The *CHAIRMAN* adjourned the meeting at 6:30 PM.

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SCOTT FRIEDMAN, CHAIRMAN

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DOYLE WELLS, SECRETARY

MINUTES APPROVED THIS 26TH DAY OF APRIL 2017.