

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **26th day of February 2014** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott Friedman – Chairman
Whitey William J. Thomas – Vice Chairman
Robert Vela – Secretary
Jeff Keplinger – Director
Rudy H. Garcia – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Robert Gomez – Director of Finance

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** asked everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF FEBRUARY 12, 2014**

A motion was made by **MR. KEPLINGER** to approve Minutes for Regular Meeting of February 12, 2014, seconded by **MR. VELA** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #5 **DISCUSSION REGARDING BID(S) RECEIVED ON THE FOLLOWING PROPERTY STRUCK OFF TO CAMERON COUNTY, FOR ITSELF AND OTHER TAXING JURISDICTIONS FROM A TAX RESALE CONDUCTED ON NOVEMBER 5TH, 2013**

LEGAL DESCRIPTION: LOT 9, BLOCK 40, PADRE BEACH, SECTION IV, A SUBDIVISION IN CAMERON COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREFORE, RECORDER IN VOLUME 14, PAGE 52, MAP RECORDS OF CAMERON COUNTY, TEXAS (67-6400-0400-0090-00)

MS. MONICA SOLIS, Representative for **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** was presenting item and any responded to questions regarding the bid. **NO ACTION ITEM.**

ITEM #6 **DISCUSSION POSSIBLE ACTION ON THE RESOLUTION APPROVING THE BIDS(S) RECEIVED ON THE TAX RESALE CONDUCTED ON NOVEMBER 5TH, 2013 FOR THE ABOVE MENTIONED PROPERTIES**

A motion was made by **MR. KEPLINGER** to approve a Resolution approving the bid(s) received on the tax resale conducted on November 5, 2013, LEGAL DESCRIPTION: LOT 9, BLOCK 40, PADRE BEACH, SECTION IV, A SUBDIVISION IN CAMERON COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREFORE, RECORDER IN VOLUME 14, PAGE 52, MAP RECORDS OF CAMERON COUNTY, TEXAS (67-6400-0400-0090-00), seconded by **MR. VELA. MOTION CARRIED UNANIMOUSLY.**

ITEM #7 **CONSIDER AND APPROVE RESCHEDULING OR CANCELLATION OF NEXT REGULAR BOARD OF DIRECTORS MEETING FOR MARCH 12, 2014**

A motion was made by **MR. THOMAS** to approve cancellation of next Regular Board of Directors Meeting for March 12, 2014, seconded by **MR. GARCIA. MOTION CARRIED UNANIMOUSLY.**

ITEM #8 **CONSIDER AND APPROVE AGREEMENT FOR PROFESSIONAL SERVICES WITH CAROLLO ENGINEERS, INC. FOR PORT ISABEL WATER RECLAMATION FACILITY**

A motion was made by **MR. GARCIA** to table item and consider possibly a workshop, seconded by **MR. KEPLINGER. NO ACTION, ITEM TABLED.**

ITEM #9 **CONSIDER AND APPROVE RESOLUTION NO. 102-02-14 ADOPTING THE BUDGET AMENDMENT FOR FISCAL YEAR 2013-2014 OF THE LAGUNA MADRE WATER DISTRICT**

A motion was made by **MR. GARCIA** to approve Resolution No. 102-02-14 Adopting the Budget Amendment for fiscal year 2013-2014 of the Laguna Madre Water District, seconded by **MR. VELA** with **MR. KEPLINGER** and **MR. THOMAS** opposing. Motion was made by the **CHAIRMAN** to approve, **MOTION CARRIED.**

ITEM #10 **CONSIDER AND APPROVE RESOLUTION NO. 103-02-14 AUTHORIZING EMPLOYEES SUPPLEMENTAL INSURANCE THROUGH SECTION 125 PREMIUM ONLY PLAN FOR YEAR ENDING JANUARY 31, 2015**

A motion was made by **MR. THOMAS** to approve Resolution No. 103-02-14 Authorizing Employees Supplemental Insurance through Section 125 Premium Plan for Years ending January 31, 2015, seconded by **MR. GARCIA. MOTION CARRIED UNANIMOUSLY.**

ITEM #11 **CONSIDER AND APPROVE RESOLUTION NO. 104-02-14 TO CLOSE LAGUNA MADRE WATER DISTRICT BANK ACCOUNTS THAT HAVE LITTLE OR NO ACTIVITY**

A motion was made by **MR. GARCIA** to approve Resolution No. 104-02-14 to close Laguna Madre Water District Bank Accounts that have little or no activity, seconded by **MR. KEPLINGER. MOTION CARRIED UNANIMOUSLY.**

ITEM #12 **CONSIDER AND APPROVE FINANCIAL REPORT AS OF THE END OF JANUARY 31, 2014**

A motion was made by **MR. KEPLINGER** to approve Financial Report as of the end of January 31, 2014, seconded by **MR. VELA. MOTION CARRIED UNANIMOUSLY.**

ITEM #13 **CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. VELA** to approve Disbursements as submitted, seconded by **MR. GARCIA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #14 GENERAL MANAGER'S REPORT

- A. RO DESALINATION UPDATE**
- B. SCHEDULE FUTURE RATE STUDY WORKSHOP**
- C. GASOLINE COMPARISON – CONSUMPTION FOR DECEMBER AND JANUARY**

MR. GALVAN reported on the RO Desalination Project, he met with Mr. Mark Ellison, Representative for the Governor's Office discussed their interest with the District's Proposition 2, if application is approved the state is offering financial assistance for the project matching it one to one.

MR. GALVAN suggested possibly scheduling a Rate Study Workshop and agreed sometime in April.

MR. GALVAN reported on a gasoline comparison from December to January there has been a drastic drop since November 2013 after doing away with vehicles being taken home after-hours.

ITEM #15 DISTRICT ENGINEER'S REPORT

- A. WATER RIGHTS**
- B. MASTER PROJECTS SCHEDULE UPDATE**
 - **LAGUNA VISTA SANITARY SEWER RENEWAL**
 - **LIFT STATION NO. 19 EXPANSION**
 - **CUATES PUMP STATION AND PIPELINE REHABILITATION**
 - **WATER PLANT 2 MICROFILTRATION IMPROVEMENTS**
 - **PORT ISABEL WATER RECLAMATION FACILITY**

MR. ORTIZ gave a brief update on Water Rights and handed out printed copies of an updated spread sheet for the Master Projects Schedule Update, briefly reviewing and discussing: the Laguna Vista Sanitary Sewer Renewal; Lift Station No. 19 Expansion; Cuates Pump Station and Pipeline Rehabilitation; Water Plant 2 Microfiltration Improvements; and Port Isabel Water Reclamation Facility.

ITEM #16 FINANCE DIRECTOR'S REPORT

- A. FIXED ASSETS CONVERSION**

MR. GOMEZ gave an update on the Fixed Assets Conversion, inventory was completed by RCI and as discussed at a previous meeting the District will be working doing its own Fixed Assets, INCODE will be working to update the Fixed Assets Module in our software.

ITEM #17 CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED ON THE BOARD MEETING OF FEBRUARY 12, 2014

EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.071 (2), CONSULTATION WITH ATTORNEY TO WIT:

- A. COMPLIANCE WITH ELECTED OFFICE DUTIES AND RESPONSIBILITIES**

A motion was made by **MR. VELA** to remove item from the table for discussion, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #18 **EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.071 (2), CONSULTATION WITH ATTORNEY TO WIT:**

A. COMPLIANCE WITH ELECTED OFFICE DUTIES AND RESPONSIBILITIES

A motion was made by **MR. GARCIA** for the **BOARD** to go into executive session at **6:12 pm**, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. GARCIA** for the **BOARD** to come out of executive session at **6:38 pm**, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #19 **CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY**

The **CHAIRMAN** stated **NO ACTION TAKEN ON EXECUTIVE SESSION ITEM.**

ITEM #20 **ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **7:52 p.m.**

SCOTT FRIEDMAN, CHAIRMAN

ROBERT VELA, SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2014.