



**ITEM #5**                    CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL AGREEMENT FOR FINANCIAL ADVISORY SERVICES WITH ESTRADA HINOJOSA & COMPANY, INC. (C. GALVAN) ♦

**DISCUSSION:**

- This agreement is in keeping with the prior agreement

On a motion made by **R. WELLS**, seconded by **A. AVALOS**:

**To approve the Agreement for Financial Advisory Services with Estrada Hinojosa & Company, Inc.**

**MOTION CARRIED**

**ITEM #6**                    CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE ENGAGEMENT OF MCCALL, PARKHURST & HORTON LLP AS BOND COUNSEL FOR THE LAGUNA MADRE WATER DISTRICT (C. GALVAN) ♦

**DISCUSSION:**

- McCall, Parkhurst & Horton Representative, Noel Valdez was present for questions and answers

On a motion made by **D. WELLS**, seconded by **R. WELLS**:

**To approve the Engagement of McCall, Parkhurst & Horton LLP as Bond Counsel for the Laguna Madre Water District.**

**MOTION CARRIED**

**ITEM #7**                    CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION BY THE BOARD OF DIRECTORS OF THE LAGUNA MADRE WATER DISTRICT REQUESTING FINANCIAL PARTICIPATION FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL PARTICIPATION, AND MARKETING CERTAIN FINDINGS IN CONNECTION THEREWITH (RESOLUTION NO. 158-05-18) ♦

On a motion made by **D. WELLS**, seconded by **H. HOUSTON**:

**To approve Resolution by the Board of Directors of the Laguna Madre Water District requesting Financial Participation from The Texas Water Development Board; Authorizing the Filing of an Application for Financial Participation, and Marketing Certain findings in connection therewith (Resolution No. 158-05-18).**

**MOTION CARRIED**

**ITEM #8**                    GENERAL MANAGER'S REPORT

- UPDATE ON PROJECTS FROM 2008-2018
- HURRICANE DOLLY 2008 FEMA UPDATE

**REPORT:**

- Update on projects from 2008-2018
  - Discussion on projects from 2008-2018
  - Possibly send to the press
- Hurricane Dolly 2008 FEMA Update:

**ITEM #8****CONTINUED**

- Legal questions and personnel questions to be properly noticed at another meeting in Executive Session.

**GENERAL MANAGER'S REPORT****ACTIONS:**

- **To be discussed at another meeting under Executive Session.**

**ITEM #9****ENGINEER'S REPORT**

- ISLA BLANCA WWTP RECLAIM
- PORT ISABEL WASTEWATER TREATMENT PLANT MODIFICATIONS
  - CONSTRUCTION PROGRESS UPDATE
  - METHANE MONITORS AT MONOFILL PROPERTY LINE
  - CONSTRUCTION MANAGEMENT SERVICES

**REPORT:**

- Isla Blanca WWTP Reclaim:
  - From 97 to 2015 used effluent water to water the causeway mediums. Stopped using effluent in 2015
  - Permit renewal in 2015 was for Isla Blanca Park. SPI Reclaim Water is separate
  - SPI converted to potable. Considering to add a filter unit for compliance with current reuse rule and get SPI back on the effluent water. Waiting on the budget numbers
- Port Isabel Wastewater Treatment Plant Modifications:
  - construction progress update
    - 71% of the time based on the work
  - Methane monitors at the monofill property line
    - Bid got advertised
    - The package got put together in-house
    - Prebid meeting yesterday, three bidders showed up, upcoming item to present at Board Meeting
- Construction Management Services
  - Should be able to get through the construction using Carollo to finish out the job
  - Trying to figure out how to get a construction management services going for the sludge holding tanks
  - Recommend doing an RFQ for engineering services

**ENGINEER'S REPORT****ITEM #10****DIRECTOR OF OPERATION'S REPORT**

- MONTHLY REPORT 💧

**REPORT:**

- For May 2018
  - A total of 282 Service calls for Distribution
  - A total of 44 Service calls for Collection
- Discussion on a water shutoff on May 8, 2018

**DIRECTOR OPERATIONS' REPORT**

**ITEM #11**      CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED AT THE REGULAR MEETING ON APRIL 11, 2018:

CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL PURCHASE OF AIR SUPPLY MATERIAL FOR ANDIE BOWIE WWTP (BID # WW-18-3-04).

It was moved by **D. WELLS**, seconded by **H. HOUSTON**:

**Approval to remove item tabled at the Regular Meeting on April 11, 2018: Consider and discuss for possible approval purchase of air supply material for Andie Bowie WWTP (Bid # WW-18-3-04).**

**MOTION CARRIED**

**ITEM #12**      CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL PURCHASE OF AIR SUPPLY MATERIAL FOR ANDIE BOWIE WWTP (BID # WW-18-4-02). (E. SAMANIEGO) 💧

**DISCUSSION:**

- The material is for removing the air supply pipes at Andie Bowie WWTP
- The installation will be done in-house
- Received two sealed bids
- Inquired on Vendors who did not participate and responses.
- Requested quotes from two vendors who responded the item was not in stock. Both quotes amounts were higher than the sealed bids
- Recommendation to approve award the contract to lowest bid from Alamo Iron Works
- Discussion ensued regarding the specs and comparison, material not provided.

It was moved by **R. WELLS**, seconded by **H. HOUSTON**:

**Motion to table.**

**MOTION CARRIED, TABLED**

**ACTION:**

**Item deferred to the next Regular Meeting on May 23, 2018, and to bring it back with the two comparable.**

**ITEM #13**      CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL AMI FERGUSON METERS. (R. GOMEZ) 💧

**DISCUSSION:**

- Item previously discussed at the 4:00 PM Workshop

On a motion made by **H. HOUSTON**, seconded by **D. WELLS**:

**To approve AMI FERGUSON METERS.**

**MOTION CARRIED**

**ITEM #14**      CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL JOB DESCRIPTION FOR GENERAL MANAGER, DIRECTOR OF OPERATIONS, DISTRICT ENGINEER, AND DIRECTOR OF FINANCE (C. GALVAN) 💧

**DISCUSSION:**

- No discussion, this item was tabled due to time

**ITEM #14** CONTINUED

It was moved by **H. HOUSTON**, seconded by **R. WELLS**:

**Motion to table.**

**MOTION CARRIED. TABLED**

**ACTION:**

Item deferred to the next Regular Meeting on May 23, 2018.

**ITEM #15** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION ADOPTING A REVISED PERSONNEL POLICY FOR THE DISTRICT (RESOLUTION NO. 159-05-18) (C. GALVAN) ◆

**DISCUSSION:**

- No discussion
- This item goes with item #14 which got tabled due to time

On a motion made by **R. WELLS**, seconded by **H. HOUSTON**:

**Motion to table.**

**MOTION CARRIED, TABLED**

**ACTION:**

Item deferred to the next Regular Meeting on May 23, 2018.

**ITEM #16** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL LEASE OF COPIERS/DIGITAL DUPLICATORS/COLOR PRINTERS FOR THE DISTRICT (E. SAMANIEGO) ◆

**DISCUSSION:**

- The current contract is ready to expire
- The recommendation to award the lowest bid from Dahill (48 months Lease)

It was moved by **D. WELLS**, seconded by **A. AVALOS**:

**Move to approve.**

**MOTION CARRIED**

**ITEM #17** CONSIDER AND DISCUSS FOR RATIFICATION OF EMERGENCY ITEM FOR MO-VAC ENVIRONMENTAL, INC. TO HAUL WASTE ACTIVATED SLUDGE FROM PORT ISABEL WWTP TO LAGUNA VISTA WWTP SLUDGE DRYING BEDS (C. ORTIZ) ◆

**DISCUSSION:**

- Work done in April solids were getting high
- MO-VAC sole source provider for the truck size to be able to haul all the sludge
- How often is this done? Rare, this is one to allow us to stay within our permit
- Objection on listing it as an emergency item, it started before April 4.
- What is our Vacuum Truck capacity? (800 gallons capacity) Discussion ensued.
- Proposal amount \$9,770.00 but no invoice.

**ITEM #17** CONTINUED

On a motion made by **H. HOUSTON**, seconded by **A. AVALOS**:

**To approval the proposal not to exceed \$9,770.00,**

**MOTION CARRIED**

**ITEM #18** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL CHANGE ORDER NO. 3 WITH CSA CONSTRUCTION, INC. FOR PIPE SUPPORTS AT PORT ISABEL WASTEWATER TREATMENT FACILITY MODIFICATIONS AND AMENDMENTS NO. 3 DEDUCT FOR CAROLLO ENGINEERS, INC. (C. ORTIZ) ♦

**DISCUSSION:**

- Large piping beneath the headworks sitting up 23 feet in the air, needs pipe support
- Total charge is 16,485.00
- No backup of amendment showing a deduct of \$16,485 to Carollo's contract

On a motion made by **H. HOUSTON**, seconded by **D. WELLS**:

**To Approve the Change Order for the Contractor and for Staff to bring back the amendment for deduction from Carollo.**

**MOTION CARRIED**

**ACTION:**

For next Regular Meeting on May 23, 2018, Board requested Staff to provide an amendment to Carollo contract for a deduct of \$16,485

**ITEM #19** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION DESIGNATING AUTHORIZED PARTIES TO ACT ON BEHALF OF THE LAGUNA MADRE WATER DISTRICT WITH REGARD TO THE DISTRICT'S BANK ACCOUNTS (RESOLUTION NO. 160-05-18). (E. SALAZAR) ♦

**DISCUSSION:**

- No Discussion, approved

On a motion made by **R. WELLS**, seconded by **H. HOUSTON**:

**To Approve the Resolution Designating Authorized Parties to Act on Behalf of the Laguna Madre Water District with regard to the District's Bank Accounts (Resolution No. 160-05-18).**

**MOTION CARRIED**

**ITEM #20** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE FINANCIAL REPORT FOR MARCH 2018. (E. SALAZAR) ♦

**DISCUSSION:**

- Revenues are pretty much on target compared to this point from last year
- Will provide a new format for April 2018, Financial Report, easier to read

On a motion made by **A. AVALOS**, seconded by **R. WELLS**:

**To Approve the Financial Report for March 2018.**

**MOTION CARRIED**

**ITEM #21** CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL INVESTMENT REPORT FOR QUARTER ENDING MARCH 31, 2018. (E. SALAZAR) ♦

**DISCUSSION:**

- Investments are up, more than doubled from this point from last year
- More income

On a motion made by **H. HOUSTON**, seconded by **A. AVALOS**:

**To Approve Investment Report for Quarter Ending March 31, 2018.**

**MOTION CARRIED**

**ITEM #22** CONSIDER AND REVIEW EXPENDITURES FOR APRIL 1-30, 2018. (C. GALVAN) ♦

**RESULTS:**

- There were no comments on expenditures. The Board acknowledged the expenditures

It was moved by **H. HOUSTON**, seconded by **R. WELLS**:

**To move to accept.**

**EXPENDITURES ACKNOWLEDGED**

**ITEM #23** EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, DELIBERATION ABOUT REAL PROPERTY

- A. CONSIDER AND DISCUSS PURCHASE OF WATER RIGHTS ♦
- B. CONSIDER AND DISCUSS WATER RIGHTS AGREEMENT WITH GARCIA DOUGHERTY INTERESTS ♦
- C. DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING 6900 PADRE BLVD./7200 PADRE BLVD.

It was moved by **A. AVALOS**, seconded by **R. WELLS**:

**To go into executive session at 5:37 PM.**

**MOTION CARRIED**

It was moved by **R. WELLS**, seconded by **A. AVALOS**:

**To come out of executive session at 6:54 PM.**

**MOTION CARRIED**

**ITEM #24** CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY

Executive Session results are listed below.

- A. CONSIDER AND DISCUSS PURCHASE OF WATER RIGHTS.

It was moved by **H. HOUSTON**, seconded by **D. WELLS**:

**Move to purchase as directed.**

**MOTION CARRIED**

**ITEM #24** CONTINUED

B. CONSIDER AND DISCUSS WATER RIGHTS AGREEMENT WITH GARCIA DOUGHERTY INTERESTS

**It was noted by the CHAIRMAN:**

**Motion is to Proceed as directed.**

C. DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING 6900 PADRE BLVD./7200 PADRE BLVD.

**It was noted by the CHAIRMAN:**

**Motion is to Proceed as directed.**

**ITEM #25** ADJOURNMENT

The **CHAIRMAN** adjourned the meeting at **7:26 PM**.

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SCOTT FRIEDMAN, CHAIRMAN

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DOYLE WELLS, SECRETARY

**MINUTES APPROVED THIS 23<sup>rd</sup> DAY OF MAY 2018.**