


**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, January 27, 2021  
 5:30 PM – 5:50 PM  
 Board Room



1	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Vice-Chairman, Adam Lalonde          Secretary, Jason Starkey          Director, Dave Boughter          Director, William "Bill" Donahue</p> <p><b>ADMINISTRATIVE STAFF:</b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Director of Finance, Eduardo Salazar          Information Tech Specialist, Orlando Huerta          Attorney, Brian Hansen</p> <p><b>ABSENT:</b>          Chairman, Scott Friedman          Purchasing Agent, Enrique Samaniego</p>	
2	<p><b><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></b></p> <p>The pledge of allegiance and invocation was done earlier at the Workshop.</p>	
3	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• No comments from the Board or Staff</li> <li>• No one in the audience responded</li> </ul>	
4	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING FROM JANUARY 13TH, 2021. (C. GALVAN) ♣</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>○ The Board approved the Regular Meeting Minutes as presented</li> </ul> <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p> <p><b>Motion: Move to approve.</b></p>	<p><b>MOTION CARRIED</b></p>
5	<p><b><u>GENERAL MANAGER'S REPORT ♣</u></b></p> <p><b>REPORT:</b></p>	<p><b>GENERAL MANAGER'S REPORT</b></p>

	<p><b><u>COVID-19 COMPARISON</u></b> – C. Galvan noted that he would start reporting the COVID-19 Comparison monthly instead of every meeting. The District showed 9 COVID-19 testings for January, four negative, two positives, four pending, and four recovered, followed by questions and answers.</p> <ul style="list-style-type: none"> <li>○ Staff continues working a contingency schedule in efforts to separate employees as much as possible. Employees continue the following protocol, wearing masks, temperature checked and washing hands every morning and afternoon when entering the building, and avoiding close contact. Work areas are wiped down daily</li> </ul>	
6	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL TO ESTABLISH A RAW WATER RATE METHODOLOGY COMMITTEE, APPOINT MEMBERS TO REVIEW, AND MAKE RECOMMENDATIONS TO THE BOARD OF DIRECTORS REGARDING THE RAW WATER RATES FOR LAGUNA MADRE WATER DISTRICT. (C. GALVAN) ♦</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>○ J. Starkey noted, recommended creating the said committee and for Dave Boughter and himself to be on the committee</li> <li>○ C. Galvan will contact the committee to set up a meeting</li> <li>○ The committee will meet and report back to the Board at the next regularly scheduled meeting on February 10, 2021, and take possible action</li> <li>○ The Board agreed on the committee and its members</li> </ul> <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
7	<p><b><u>DISTRICT ENGINEER'S REPORT ♦</u></b></p> <p>REPORT:</p> <p><b><u>DRINKING-WATER STATE REVOLVING FUNDS PROJECT PRIORITY INVITATION STATE FISCAL YEAR 2002</u></b></p> <ul style="list-style-type: none"> <li>○ C. Ortiz reported Texas Water Development Board solicited the invitations to apply for 2022, and the deadline is March 3, 2021. A copy of the advertisement available in the board packet for review</li> <li>○ C. Ortiz gave an update on the Laguna Blvd Waterline Project, followed by questions and answers</li> <li>✓ Board Request: Provide a timeline of the projects to keep track of and showing the time-sensitive projects. To discuss at the upcoming Workshop on February 20, 2021, and report at the regularly scheduled meetings</li> </ul>	DISTRICT ENGINEER'S REPORT
8	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF SFY2022 PROJECT INFORMATION FORM(S) FOR SUBMITTAL TO TEXAS WATER DEVELOPMENT BOARD FOR THE DISTRICT'S WATERWORKS SYSTEM. (C. ORTIZ) ♦</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>○ C. Ortiz presented the final estimate for submittal</li> <li>○ Printed copies handed out and attached to the minutes of the total project costs</li> </ul>	MOTION CARRIED

	<ul style="list-style-type: none"> <li>The Board agreed to accept the SFY2022 Project Information Form</li> </ul> <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p>	
9	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM JANUARY 1ST, 2021 – JANUARY 15, 2021. (C. GALVAN)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>No comments or questions</li> <li>The Board accepted the expenditures as presented</li> </ul> <p>Expenditures acknowledged by J. STARKEY and D. BOUGHTER.</p>	ACKNOWLEDGMENT OF EXPENDITURES
10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL INSURANCE AGENT/BROKER SERVICES, WINDSTORM/HAIL INSURANCE COVERAGE. (E. SAMANIEGO)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>Consultant for the District, Virtual Meeting through ZOOM, Roger Garza with Valley Risk Consultants, presented the tabulation on the Request for Qualifications of the Insurance Agent/Broker Services submitted for the Windstorm/Hail Insurance Coverage. Discussion ensued, followed by questions and answers</li> <li>Coverage is for 14 months, starting January 29, 2021, with Montalvo Insurance Agency/AmWins Brokerage of Texas, Inc.</li> </ul> <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p> <p>Motion: Move to move forward approving recommendation award to Montalvo Ins. Agency of Weslaco, TX for the next 14 months of windstorm coverage</p>	MOTION CARRIED
11	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the VICE CHAIRMAN adjourned the meeting at 5:50 PM.</p> <p>Moved by J. STARKEY and W. DONAHUE.</p>	MEETING ADJOURNED @ 5:50 PM



JASON STARKEY, SECRETARY



ADAM LALONDE, VICE-CHAIRMAN

MINUTES APPROVED THIS 10<sup>TH</sup> DAY OF FEBRUARY 2021.