

**MINUTES**  
Workshop Meeting  
Laguna Madre Water District  
Board of Directors  
Wednesday, February 13, 2019  
5:00 PM – 5:36 PM  
Board Room

**ITEM #1**            QUORUM

**PRESENT:**            Chairman, Scott D. Friedman  
                         Vice Chairman, Herb Houston  
                         Secretary, Alex Avalos  
                         Director, Jason Starkey  
                         Director, Adam Lalonde

**ADMINISTRATIVE STAFF:**            General Manager, Carlos J. Galvan, Jr.  
   Director of Operations, Robert Gomez  
   District Engineer, Charles Ortiz  
   Director of Finance, Eddie Salazar

**ABSENT:**                                    Purchasing Agent, Enrique Samaniego

**ITEM #2**            INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting began with the Pledge Allegiance and an Opening Prayer.

**ITEM #3**            CONSIDER AND DISCUSS WATER CONSERVATION & DROUGHT CONTINGENCY PLAN 

**DISCUSSION:**

- The last update was in 2017
- Texas Water Development Board regulations require to keep the plan updated at least every five years
- Only revision is the Raw Water portion added to the plan
- Page 4, Updated, Water Rights
- Page 10, Project Update
- Page 11, Website Update
- Page 12, Rate Structure Update with the rate that is in place
- Page 13, Attached Appendix – Water Rate Schedule
- Page 14 and Page 15, AMI System Update
- Page 17, added the Drought & Emergency Contingency Plan
- Page 18, Stage 1 Triggers
- Page 19, Stage 2 added rules when contingency take effect, reservoirs are at 50%
- Page 20, Stage 3 triggers
- Page 21, Phase IV Triggers – Severe water storage conditions, when reservoirs reach 15% or below
- Question: Page 9 & Page 10, Chapter 3.4 Raw Water Demand Reduction Possibilities, explain what Potable Reuse Program is, what is it referencing? Ties into Proposition 1, one strategy in place to do the water

**ITEM #3**            CONTINUED

reuse, putting a feasibility study putting in a water reclamation facility. Today the discharge goes directly to the bay.

- Question: The language used has Counsel reviewed it? No.
- Question: The City plans to reconstruct the road on Laguna Blvd., South Pade Island, in 2022, will it be a good time to replace that water line at that time? It would be a great time to do it and coordinate that project. Discussion ensued.
- Question: Do we have Wholesale Customers? No.
- Question: Page 11, on Public Information, do we have an active education Program? Yes
- Workshop item for discussion only, consideration for approval through a resolution to adopt a revised Water Conservation & Drought Contingency Plan scheduled at today's regular meeting at 5:30 PM

**ITEM #4**            CONSIDER AND DISCUSS SERVICE POLICY 💧

**DISCUSSION:**

- Reviewed Policy at the last Workshop on February 13, 2019
- Made a few corrections:
  - Page 34, second bullet, changed it back to 30 days
  - Page 13, Fireline rate \$50.25. Water Study doesn't know how that rate established long ago, further back than 1994. Requesting Board for guidance on how to address this matter. Only a couple of other entities charging a rate. Discussion ensued:
    - **Recommendation: Do site inspections on all the firelines**
    - **Recommendation: Work with Fire Marshall**
    - **Recommendation: Address the other issues happening with Fireline's**
    - Is this the same thing stealing water? Possibly, yes
    - **A safety issue because they are using the Fireline for something else**
    - Not steal but paying a lesser rate (misusing)
    - **Suggestion: Keep the rate**
    - Question: Who is taking advantage or misusing the firelines? Hotels
- Workshop item for discussion only, consideration for approval through a resolution to adopt a revised Service Policy scheduled at today's regular meeting at 5:30 PM

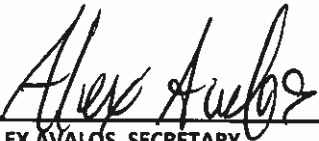
**ITEM #5**            CONSIDER AND DISCUSS PERSONNEL POLICY 💧

**DISCUSSION:**

- Reviewed Policy changes to pages 16, Section 603 and Page 20, Section 701
- Workshop item for discussion only, consideration for approval through a resolution to adopt a revised Service Policy scheduled at today's regular meeting at 5:30 PM

**ITEM #6**            ADJOURNMENT

The Workshop Meeting was adjourned at **5:36 PM**. Motion by **A. AVALOS**, and seconded by **J. STARKEY**.

  
ALEX AVALOS, SECRETARY  
SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 26<sup>TH</sup> DAY OF FEBRUARY 2019.