

MINUTES
Workshop Meeting
Laguna Madre Water District
Board of Directors
Wednesday, January 23, 2019
4:00 PM – 5:15 PM
Board Room

ITEM #1 QUORUM

PRESENT: Chairman, Scott D. Friedman
 Vice Chairman, Herb Houston
 Secretary, Alex Avalos
 Director, Jason Starkey
 Director, Adam Lalonde

ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr.
 Director of Operations, Robert Gomez
 District Engineer, Charles Ortiz
 Purchasing Agent, Enrique Samaniego
 Director of Finance, Eddie Salazar

ITEM #2 INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting began with the Pledge Allegiance and an Opening Prayer.

ITEM #3 CONSIDER AND DISCUSS SERVICE POLICY

DISCUSSION:

- Service Committee Members: Alex Avalos, Charles Ortiz, Minnie Mata, Tavo, Joe Salinas, Mark Garza, Joel Lopez, Noe Cantu, and Eddie Salazar
- The policy was reviewed page by page
- **Page 13, SECTION 1.4.4 - III BILLING RATE: Further review and get more information on Monthly Billing for Fireline Meters Protection Services**
- **Page 16, SECTION 1.4.10 – AFTER – HOUR REQUEST FOR RECONNECTION: Reconnection by 6:30 PM not sunset**
- **Page 21, SECTION 2.1.16 – BILL ADJUSTMENTS: Further review on adjustment for pools**
- **Page 34, Further review on the number of days for cleaning schedules (change to 30 days)**
- Workshop item for discussion only, consideration and approval through a resolution to adopt a revised Service Policy scheduled for a regularly scheduled meeting

ITEM #4 CONSIDER AND DISCUSS PERSONNEL POLICY ▲

DISCUSSION:

- Personnel Policy updated wording changing the word supervisor to Manager in the policy.
- CHAPTER VII, SECTION 701: ATTENDANCE AND REST PERIOD – The wording was outdated. All of Section 701 was revised and updated to comply with the new time system.
- **Unexcused absence needs clarification**
- Workshop item for discussion only, consideration and approval through a resolution to adopt a revised Personnel Policy scheduled for a regularly scheduled meeting

ITEM #5 CONSIDER AND DISCUSS WATER CONSERVATION & DROUGHT CONTINGENCY PLAN ▲

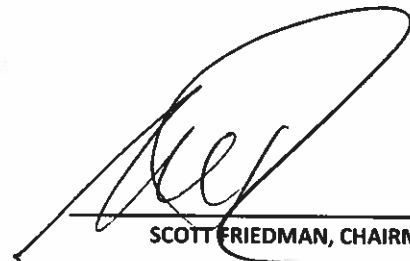
DISCUSSION:

- No Discussion
- Board agreed on a 5 PM Workshop for Wednesday, February 13, 2019

ITEM #6 ADJOURNMENT

The Workshop Meeting was adjourned at 5:15 PM.


ALEX AVALOS, SECRETARY


SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 13TH DAY OF FEBRUARY 2019.