



MINUTES
 Public Hearing & Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, October 14, 2020
 5:25 PM – 6:04 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <div style="text-align: center;">  <p>Virtual Meeting with ZOOM Virtual Meeting with ZOOM</p> </div> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Information Tech Specialist, Orlando Huerta Attorney, Brian Hansen</p> <p style="text-align: right;">ABSENT</p>	
2	<p><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></p> <p>The meeting began with the Pledge of Allegiance, and R. Gomez said the Invocation.</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • Victor Baldovinos, with Grant Access, voiced Early Voting dates and encouraged everyone to vote; and Breast Cancer Awareness month with a moment of silence for those who lost their lives to cancer. 	
4	<p><u>PUBLIC HEARING ON THE PROPOSED PETITION OF TOWN OF LAGUNA VISTA FOR THE ANNEXATION OF LAGUNA VISTA ECOPARK SUBDIVISION</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • C. Ortiz noted this hearing is a formal Petition Hearing for the town of Laguna Vista for a 23.02-acre tract annexed to the District • C. Ortiz noted revisions discussed at the regular meeting of September 23, 2020, on the language for Article V., modifying the wording from may to shall, under paragraph four. The correct phrasing to read as follows: The Water Rights Charge and Water and Wastewater Buy-in charges shall be applicable for Lot 1 at the time of development. • A formal resolution is pending from Laguna Vista to validate the annexation. C. Ortiz recommends moving forward for approval subject to pending resolution from the Town of Laguna Vista. • A discussion ensued regarding item 12 on the list to accept the order adding land described as a 23.02-acre tract in the town of laguna vista ecopark subdivision without the resolution or table • Mr. Brian Hansen, District Counsel, advised if there's a rush approve with subject to if no rush table and wait for the resolution 	

	There being no further business, the Public Hearing adjourned at 5:34 PM, moved by J. STARKEY, and seconded by A. AVALOS. Motion carried.	
5	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING FROM SEPTEMBER 23, 2020. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the Regular Meeting Minutes as presented <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
6	<p><u>GENERAL MANAGER'S REPORT 💧</u></p> <p>REPORT: <u>COVID-19 UPDATES</u> –</p> <ul style="list-style-type: none"> C. Galvan noted, COVID-19 comparison from July 16, 2020, to October 9, 2020, the numbers show a decline in cases with one case pending. <p><u>NOVEMBER 2020 ELECTION UPDATE</u> –</p> <ul style="list-style-type: none"> C. Galvan noted the Early Voting started on the 13th and ends on the 30th The Port Isabel Location changed the new location is at the Port Isabel Event & Cultural Center, 309 E. Railroad Ave., Port Isabel, Texas. This voting location is for Early Voting and Election Day <p><u>UPCOMING BOARD MEETINGS SCHEDULE NOVEMBER</u> –</p> <ul style="list-style-type: none"> C. Galvan noted the calendar schedule for November shows Election Day on November 3, and a Regular Meeting falls on the 11th Veterans Day, a District Holiday, ✓ The Board agreed to reschedule the first meeting for Tuesday, November 10, 2020, and the second meeting for Tuesday, November 24, 2020 C. Galvan noted the administering the oath of office for the newly elected and the canvassing of the ballots take place at the first regular meeting 	GENERAL MANAGER'S REPORT
7	<p><u>DIRECTOR OF OPERATION'S REPORT 💧</u></p> <p>REPORT: <u>MONTHLY REPORT FOR SEPTEMBER</u> –</p> <ul style="list-style-type: none"> R. Gomez noted the September 2019 to 2020 Comparison shows 54 fewer calls for the Distribution Department, and the Collection Department had an increase of 56 more calls For the Pretreatment and Lift Station, the comparison is for August 2020 to September 2020; overall, the same number of calls Discussion on an overflow of a sewer drain or possibly storm drains. Pretreatment Manager Francisco Guzman was available for questions and answers through virtual meetings through Zoom 	DIRECTOR OF OPERATION'S REPORT
8	<p><u>DISTRICT ENGINEER'S REPORT 💧</u></p> <p>REPORT: <u>WATER PLANT #1 CLARIFIER IMPROVEMENTS</u></p> <ul style="list-style-type: none"> C. Ortiz noted on September 30, SWG Engineering submitted 100% design plans of Water Plant No. 1 Clarifier Improvements for internal review by District Staff. Scope of work includes: Upgrade Yard Piping between Clarifiers and filters to remove bottleneck: 	DISTRICT ENGINEER'S REPORT


	<p>a) Replace parallel 12" pipes with one 24" diameter header. The proposed header can be used when conventional filters are replaced with a microfiltration system</p> <p>b) Replace existing 12" cast iron pipe from clarifier B to filter with 12" PVC pipe</p> <ul style="list-style-type: none"> o Remove and replace existing Rapid Mixer o Complete replacement of clarifier "A" o Modify 24" influent pipe and valves at splitter box o Clarifier "B"- 35 feet diameter improvements o Advertisement scheduled for Sunday, 18th, Bid opening on November 19 and Request Board approval at Regular Meeting on November 24 <p><u>INSPECTION OF ANDY BOWIE, HUSACHE, AND LAGUNA HEIGHTS ELEVATED STORAGE TANKS</u></p> <ul style="list-style-type: none"> o Dunham Engineering completed inspection of the storage tanks o Tank #2 Andy Bowie – the recommended construction cost without engineering fees \$505,000 o Tank# 3 Huisache – the recommended construction cost without engineering fees \$500,000 o Tank 5 Laguna Heights – recommended construction cost without engineering fees \$410,000 	
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ENGINEER SERVICES FOR BASE CONE MODIFICATION AND 16" BERMAD VALVE INSTALLATION AT ELEVATED STORAGE #5, LOCATED ON HUISACHE ST. ON SOUTH PADRE ISLAND. (C. ORTIZ) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • C. Ortiz noted to restore the altitude valve's operation; installation requires a new 4' x 4' or 4'x 5' tombstone door in the base cone to access existing piping for valve replacement. • C. Ortiz requested approval to proceed with Professional Engineering Services with Dunham Engineering for an amount not to exceed \$10,000 for plans and specifications, need to solicit bids from contractors to install as described in the proposal <p>Motion by H. HOUSTON, seconded by A. AVALOS.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE PETITION FROM LA CUESTA SOL DEVELOPMENT, LTD. FOR THE ANNEXATION OF 51.45 ACRES OUT OF THE 83.50 ACRE BAHIA POINT SUBDIVISION LOCATED IN THE CITY OF PORT ISABEL, CAMERON COUNTY, TEXAS. (C. ORTIZ) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • C. Ortiz noted this request is to accept the Petition and to proceed with the Order for a Public Hearing • The Board agreed to accept the Petition <p>Motion by H. HOUSTON, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE ORDER SETTING DATE FOR PUBLIC HEARING ON PETITION FOR ANNEXATION OF 51.45 ACRES OUT OF THE 83.50 ACRE BAHIA POINT SUBDIVISION LOCATED IN THE CITY OF PORT ISABEL, CAMERON COUNTY, TEXAS. (C. ORTIZ) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Board agreed to set a date for the Public Hearing for November 10, 2020, at 5:25 PM 	MOTION CARRIED

	<p>Motion by J. STARKEY, seconded by H. HOUSTON.</p> <p>Motion: Move to approve.</p>	
12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ORDER ADDING LAND DESCRIBED AS A 23.02 ACRE TRACT IN THE TOWN OF LAGUNA VISTA, CAMERON COUNTY, TEXAS, ALSO KNOWN AS LAGUNA VISTA ECOPARK SUBDIVISION. (C. ORTIZ)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> This document got tabled for further review, pending a resolution from the Town of Laguna Vista. See item 4 on the list for more information This item was deferred to the next regularly scheduled meeting on October 28, 2020 <p>Motion by J. STARKEY, seconded by A. AVALOS.</p> <p>Motion: Move to the table.</p>	TABLED
13	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR AUGUST 2020. (E. SALAZAR)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board agreed on the Financial Reports for August 2020 as presented <p>Motion by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
14	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR FISCAL YEAR 2020-2021 OF THE LAGUNA MADRE WATER DISTRICT (RESOLUTION NO. 182 10-2020). (E. SALAZAR).</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> E. Salazar noted this is the annual adoption of the Investment Policy. There were minor changes to Policy The Board agreed to approve the Investment Policy through a Resolution. <p>Motion by H. HOUSTON, seconded by A. AVALOS.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
15	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF THREE 2021 CHEVY DUALY TRUCKS. (E. SAMANIEGO)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> E. Samaniego noted requesting approval for two instead of three trucks Budgeted item, the total amount for 2, \$79,950 from Caldwell Country Chevrolet The third truck did not get included due to changes. The Construction Department needs a Dually truck with a utility bed and Tommy lift The Board agreed on the purchase of the two trucks <p>Motion by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED

16	<p>CONSIDER AND REVIEW EXPENDITURES FROM SEPTEMBER 16, 2020 – SEPTEMBER 30, 2020 (C. GALVAN) </p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> No questions or comments <p>Expenditures acknowledged by H. HOUSTON and A. AVALOS.</p>	ACKNOWLEDGMENT OF EXPENDITURES
19	<p>ADJOURNMENT</p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 6: 04 PM.</p>	MEETING ADJOURNED @ 6: 04 PM



 ALEX AVALOS, SECRETARY



 SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 28TH DAY OF OCTOBER, 2020.