


**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Thursday, September 12, 2019  
 5:30 PM – 6:45 PM  
 Board Room

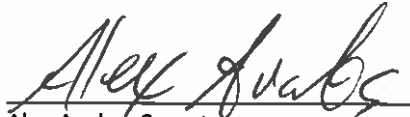
1	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Herb Houston          Secretary, Alex Avalos          Director, Jason Starkey          Director, Adam Lalonde</p> <p style="text-align: center;">   <b>ABSENT</b>  <b>ABSENT</b> </p> <p><b>ADMINISTRATIVE STAFF:</b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Purchasing Agent, Enrique Samaniego          Director of Finance, Eddie Salazar          Attorney, Brian Hansen</p>	
2	<p><b><u>PUBLIC HEARING ON THE PROPOSED AD VALOREM TAX RATE FOR THE FISCAL YEAR 2019 – 2020</u></b></p> <p><b>DISCUSSION:</b>          Moved by A. LALONDE, seconded by A. AVALOS to have a Public Hearing.</p> <ul style="list-style-type: none"> <li>• No one in the audience for the Public Hearing</li> <li>• The tax rate for 2019 - \$.038821/\$100.</li> <li>• Last Year \$.040101/\$100.</li> </ul> <p>Moved by A. AVALOS, seconded by A. LALONDE to close the Public Hearing.</p>	<p><b>PUBLIC HEARING</b>  <b>AD VALOREM TAX</b>  <b>2019</b></p>
3	<p><b><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED AT THE REGULAR MEETING ON AUGUST 28, 2019:</u></b></p> <p style="text-align: center;"><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION TO ADOPT THE AD VALOREM TAX RATE .038821 FOR THE FISCAL YEAR 2019-2020 (RESOLUTION NO. 174-09-19)</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board agreed to remove the tabled item for discussion</li> </ul> <p>Moved by A. LALONDE, seconded by A. AVALOS.</p> <p>Motion moved to remove from the table.</p>	<p><b>MOTION</b>  <b>CARRIED</b></p>

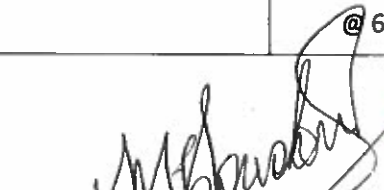
4	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION TO ADOPT THE AD VALOREM TAX RATE .038821 FOR THE FISCAL YEAR 2019-2020 (RESOLUTION NO. 174-09-19). (E. SALAZAR) 💧</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board agreed to approve to adopt the \$.038821 Ad Valorem Tax through a Resolution</li> <li>• Board Members <b>FOR:</b> H. HOUSTON, A. AVALOS, A. LALONDE</li> <li>• Board Members <b>AGAINST:</b> NONE</li> <li>• Board Members <b>ABSENT:</b> S. FRIEDMAN, J. STARKEY</li> </ul> <p>✓ Comment: Article in the newspaper that Harlingen School District lowered their tax rate. LMWD needs an article in the paper that the last two years the District has lowered its tax rate.</p> <p>Moved by A. LALONDE, seconded by A. AVALOS.</p> <p>Motion moved to adopt the Ad Valorem Tax Rate.</p>	<p style="text-align: center;"><b>MOTION CARRIED</b></p>
5	<p><b><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></b></p> <p>The Pledge of Allegiance and Opening Prayer said before the PUBLIC HEARING (Item 2)</p>	
6	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• No one in the audience responded.</li> <li>• No comments from the Board or Staff</li> </ul>	
7	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE WORKSHOP MEETING AND REGULAR MEETING ON AUGUST 28, 2019. (C. GALVAN) 💧</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• Regular Meeting Minutes approved</li> <li>• Workshop Meeting Minutes approved</li> </ul> <p>Moved by A. AVALOS, seconded by A. LALONDE.</p> <p>Move to approve.</p>	<p style="text-align: center;"><b>MOTION CARRIED</b></p>
8	<p><b><u>GENERAL MANAGER'S REPORT</u></b></p> <p style="text-align: center;"><b><u>AUDIO AND VIDEO PRESENTATION</u></b></p> <p><b>REPORT:</b></p> <p><b><u>AUDIO AND VIDEO PRESENTATION</u></b></p> <ul style="list-style-type: none"> <li>• Schedule a date for viewing of video – Wednesday, September 18<sup>th</sup>, possibly 9 AM or 10 AM, will email with the time of the meeting</li> <li>• 2 Board Members invited</li> <li>• H. Houston attending</li> </ul>	<p style="text-align: center;"><b>GENERAL MANAGER'S REPORT</b></p>



9	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BOARD TRAVEL TO ATTEND TEXAS MUNICIPAL LEAGUE (TML) CONFERENCE IN SAN ANTONIO, TEXAS, ON OCTOBER 9-11, 2019. (C. GALVAN) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>Register H. Houston, would like to attend One day (Thursday's) Session only</li> </ul> <p>Moved by A. AVALOS, seconded by A. LALONDE. H. HOUSTON abstained.</p> <p>Motion moved to approve.</p>	<p>MOTION CARRIED</p>
10	<p><b><u>DIRECTOR OF OPERATION'S REPORT 💧</u></b></p> <p><b><u>MONTHLY REPORT FOR AUGUST</u></b></p> <p><b><u>METER INSTALLATION UPDATE</u></b></p> <p>REPORT:</p> <p><b><u>MONTHLY REPORT FOR AUGUST</u></b></p> <ul style="list-style-type: none"> <li>Report for August 2019 comparison to last August 2018</li> <li>Increases from last year are from the current meter project</li> <li>New meter causing customer calls for high consumption. Old meters registered 90% to 92%. New meters are registering 100%. Discussion ensued.</li> </ul> <p><b><u>METER INSTALLATION UPDATE</u></b></p> <ul style="list-style-type: none"> <li>Printed copies handed out on Meter Count per Day</li> <li>276 meters left to install. 218 for Port Isabel and 90 for South Padre Island</li> <li>Larger Meters take more time. Discussion ensued.</li> </ul>	<p>DIRECTOR OF OPERATION'S REPORT</p>
11	<p><b><u>DISTRICT ENGINEER'S REPORT 💧</u></b></p> <p><b><u>WATER PLANT 1 ASSESSMENT</u></b></p> <p><b><u>LAGUNA VISTA WASTEWATER TREATMENT PLANT DISCHARGE ROUTE</u></b></p> <p>REPORT:</p> <p><b><u>WATER PLANT 1 ASSESSMENT</u></b></p> <ul style="list-style-type: none"> <li>Water Plant 1 Assessment - received the report from Freese and Nichols in the process of reviewing it</li> <li>Received a draft report on the Raw Water Transfer Pump Station Water Plant 1 Assessment</li> <li>Alternative 1 – Rehab all existing components of the intake that are deficient (not recommended because of the state of the existing pump station but then replacement is cost prohibit). The goal is to keep the bond at 25 million. Discussion ensued.</li> <li>Alternative 2- Replace the existing raw water pump station with a new pump station</li> <li>PowerPoint presentation followed by a discussion with questions and answers</li> <li>Discussion on Bond Planning Committee scheduled meetings. Next meeting scheduled for November is too late</li> <li>Discussion on Water Tank alternatives</li> </ul>	<p>DISTRICT ENGINEER'S REPORT</p>

	<ul style="list-style-type: none"> <li>✓ Need a flow chart to understand the alternatives better in an easier form to follow, with options</li> <li>• Joint meeting with the Board and Bond Planning Committee</li> </ul> <p><b><u>LAGUNA VISTA WASTEWATER TREATMENT PLANT DISCHARGE ROUTE</u></b></p> <ul style="list-style-type: none"> <li>• Video Presentation of dredged channel, followed by questions and answers</li> <li>• Request- A. Lalonde wants a copy of the video emailed. IT emailed the video.</li> </ul>	
12	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ADOPTING THE BUDGET FOR THE FISCAL YEAR 2019-2020 (RESOLUTION NO. 177-09-19).</u></b> 💧</p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• Reviewed changes from the last meeting: <ul style="list-style-type: none"> <li>○ Added small vacuum truck to replace unit 38</li> <li>○ Added generator for Administration Building</li> <li>○ Portable Distribution Pump</li> <li>○ Trailers for Distribution equipment</li> <li>○ Computer Server</li> <li>○ Warehouse fence repairs</li> <li>○ A balanced budget with healthcare for dependents and cost of living increase</li> </ul> </li> <li>• Question- How many more employees do you anticipate to take advantage of the dependent coverage? 20 more employees</li> <li>• A resolution passed to adopt the budget for FY 2019-2020</li> </ul> <p>Moved by A. LALONDE, seconded by A. AVALOS.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
13	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL LEASE RENEWAL WITH PITNEY BOWES FOR BILLING EQUIPMENT AND SOFTWARE IN THE FINANCE DEPARTMENT.</u></b> (E. SAMANIEGO) 💧</p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The current contract is close to expire</li> <li>• Recommendation to renew three more years</li> <li>• Buy Board item, no advertisement necessary</li> </ul> <p>Moved by A. AVALOS, seconded by A. LALONDE.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
14	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE RATIFICATION OF EMERGENCY PURCHASE OF AN AERATOR MOTOR AT LAGUNA VISTA WASTEWATER PLANT.</u></b> (E. SAMANIEGO) 💧</p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• Emergency Purchase due to a 12 to 14 weeks lead time</li> <li>• The current situation right now the plant is only working with one motor</li> </ul>	MOTION CARRIED

	Moved by A. AVALOS, seconded by A. LALONDE. Motion moved to approve.	
15	<u>CONSIDER AND REVIEW EXPENDITURES FROM AUGUST 16 – AUGUST 31, 2019. (c. GALVAN) ♦</u> DISCUSSION: <ul style="list-style-type: none"> <li>No comments or questions</li> </ul> Expenditures acknowledged by A. AVALOS and seconded by A. LALONDE.	ACKNOWLEDGMENT OF EXPENDITURES
16	<u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY: ♦</u>  <u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u> A. AVALOS made a motion for the BOARD to go into executive session at 6:30 PM, seconded by H. HOUSTON. A. LALONDE withdrew himself from the Executive Session meeting. A. AVALOS made a motion for the BOARD to get out of executive session at 6:44 PM, seconded by A. LALONDE.	MOTION CARRIED IN SESSION @ 6:22 PM  MOTION CARRIED OUT OF SESSION @ 6:44 PM
17	<u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY.</u> <u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u>  The VICE-CHAIRMAN noted no action taken on the Executive Session Item.	EXECUTIVE SESSION RESULTS: NO ACTION
18	<u>ADJOURNMENT</u> A. LALONDE made a motion to ADJOURN the meeting, seconded by A. AVALOS.	MEETING ADJOURNED @ 6:45 PM

  
Alex Avalos, Secretary

  
Herb Houston, Vice-Chairman

MINUTES APPROVED THIS 25<sup>TH</sup> DAY OF SEPTEMBER 2019.