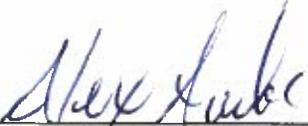
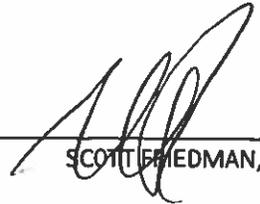


**MINUTES**  
 Workshop Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, August 12, 2020  
 4:30 PM – 5:31 PM  
 Board Room

<b>1</b>	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Herb Houston          Secretary, Alex Avalos          Director, Jason Starkey          Director, Adam Lalonde</p> <p style="text-align: center;"> Virtual Meeting with ZOOM          Virtual Meeting with ZOOM @ 5 PM</p> <p><b>ADMINISTRATIVE STAFF:</b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Purchasing Agent, Enrique Samaniego          Director of Finance, Eddie Salazar          Information Tech Specialist, Orlando Huerta          Attorney, Brian Hansen</p>	
<b>2</b>	<p><b><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></b></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer by C. Galvan.</p>	
<b>3</b>	<p><b><u>DISCUSS THE PROPOSED BUDGET FOR THE FISCAL YEAR 2020-2021</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board reviewed the following Capital Outlay Requests, discussion and questions ensued:             <ul style="list-style-type: none"> <li>○ Water Plant Department – Dually Truck (replace Unit 32), \$36,000</li> <li>○ Lift Stations Department -                 <ul style="list-style-type: none"> <li>▪ 4" Emergency Pump, \$10,100</li> <li>▪ Self Priming Pump Motors, \$3,000</li> <li>▪ 6" Standby Pump, \$20,200</li> <li>▪ T4 Rotating Assemblers, \$16,500</li> </ul> </li> <li>○ Distribution Department –                 <ul style="list-style-type: none"> <li>▪ Dually Truck (Trade in Unit 50), \$36,000</li> <li>▪ Tap-Mate Replacement Parts, \$6,841</li> <li>▪ AMI Reader System \$88,540</li> <li>▪ Collections Department – Truck (Addition to Fleet), \$38,000</li> <li>▪ Mini-Excavator w/trailer, \$54,640.75</li> <li>▪ Push Video Crama, \$9,900</li> </ul> </li> <li>○ Lab Department –                 <ul style="list-style-type: none"> <li>▪ Water Purification System, \$9,500</li> </ul> </li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Computer w/dual monitor, \$1,200</li> <li>○ Administration Department – <ul style="list-style-type: none"> <li>▪ Manhole Training System, \$8,000</li> <li>▪ Multigas Detector \$2,752</li> <li>▪ Major Repairs Flat Roof Repair, \$40,000</li> <li>▪ HR Assistant, \$31,200</li> </ul> </li> <li>○ Wastewater Department – <ul style="list-style-type: none"> <li>▪ Front Loader \$84,000</li> <li>▪ Containment Area Rehabilitation, \$150,840</li> <li>▪ Dewatering Screw Press, \$360,000</li> </ul> </li> <li>○ Finance Department- <ul style="list-style-type: none"> <li>▪ Traverse (addition to Fleet) \$30,800</li> <li>▪ Incode A/R Module, \$10,000</li> <li>▪ Senior Warehouse Attendant \$31,275</li> </ul> </li> <li>○ Electrical Department – <ul style="list-style-type: none"> <li>▪ Underground Locator Kit, \$4,496</li> <li>▪ ARC Flash Safety Kit, \$2,790</li> <li>▪ Portable Generator, \$2,099</li> </ul> </li> <li>○ Construction Department - <ul style="list-style-type: none"> <li>▪ Dually Truck (Addition to Fleet), \$36,000</li> <li>▪ Plasma Cutter, \$3,700</li> </ul> </li> <li>• Capital Outlay Requests Total \$ 1,128,373.75</li> <li>✓ The Board agreed to a Budget Workshop on August 26, 2020, before the regularly scheduled meeting</li> <li>• Staff will work on the updates and revisions to capital outlay requests and review at the next workshop meeting</li> <li>✓ The following items to discuss at the next Workshop Meeting: <ul style="list-style-type: none"> <li>○ Review the Capital Outlay Requests updates</li> <li>○ Discuss Proposed General Fund</li> <li>○ Discuss Proposed Capital Projects</li> </ul> </li> </ul>	<b>WORKSHOP MEETING DISCUSSION ITEM ONLY</b>
4	<p><b><u>ADJOURNMENT</u></b></p> <p>There CHAIRMAN adjourned the meeting at 5:31 PM.</p> <p>Mo</p>	<b>MEETING ADJOURNED @ 5:31 PM</b>

  
ALEX AVALOS, SECRETARY

  
SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 26<sup>TH</sup> DAY OF AUGUST 2020.