

MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, April 10, 2019
 5:30 PM – 6:30 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Attorney, Brian Hansen</p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • Comment- A. Avalos noted great conference, exhibits and break out sessions, at the Texas Water Conference, learned new things hopefully implement in the future. A. Avalos thanked Freese and Nichols participation and support of the event. 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING ON MARCH 27, 2019. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No questions or comments • Minutes approved <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p style="padding-left: 40px;">Move to approve.</p>	MOTION CARRIED
5	<p><u>GENERAL MANAGER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>SUPERIOR PUBLIC WATER SYSTEM RECOGNITION PROGRAM REVIEW</u> 💧 <p>REPORT:</p> <ul style="list-style-type: none"> • TCEQ awarded recognized the District for Superior Water ✓ Give a copy to the Press 	GENERAL MANAGER'S REPORT

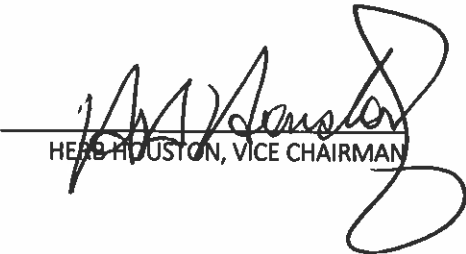
6	<p><u>DIRECTOR OF OPERATIONS REPORT</u></p> <ul style="list-style-type: none"> • <u>OPERATIONAL REPORT FOR MARCH</u> 📌 • <u>AMI METER INSTALLATION UPDATE</u> • <u>UPDATE ON MANHOLE REPAIRS</u> <p>REPORT: <u>OPERATIONAL REPORT FOR MARCH</u></p> <ul style="list-style-type: none"> • Reviewed comparison of Report showing not much difference • Overall the same <p><u>AMI METER INSTALLATION UPDATE</u></p> <ul style="list-style-type: none"> • Overall 60% complete, out of 6,779 meters, installed 4,341 meters <p><u>UPDATE ON MANHOLE REPAIRS</u></p> <ul style="list-style-type: none"> • Recently replaced Red Snapper and Gulf • Need to repair two. One located at Retama Street and another located on Constellation Street. Discussion ensued. • The one located on Constellation Street is 18 to 20 feet deep. 	DIRECTOR OF OPERATIONS REPORT
7	<p><u>DISTRICT ENGINEER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>BOND ELECTION STATUS</u> 💧 <p>REPORT:</p> <ul style="list-style-type: none"> • Reviewed Bond Schedule Status • On 4/15/19 Bond Counsel Meeting • Have we obligated ourselves to a particular financial advisor? We are under contract with Estrada Hinojosa for two more years 	ENGINEER'S REPORT
8	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL TASK AUTHORIZATION WITH FREESE AND NICHOLS, INC. TO PREPARE ENGINEER'S REPORT(S) TO SUPPORT PROPOSED PROPOSITION(S) FOR NOVEMBER 2019 BOND ELECTION. (C. ORTIZ)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Presentation by Charles Kucherka with Freese & Nichols, Inc. followed by questions and answers • Project Services include: <ul style="list-style-type: none"> ○ Water Plant 1 assessment ○ Evaluations for 300,00 gallon and 75,000-gallon elevated storage tank evaluations and preliminary engineering services for replacements ○ Preliminary engineering services for the gravity main to provide service to Lift Station 25. Engineering services included in another agreement ○ Preliminary engineering services to include the evaluation to rehabilitate seven lift stations for bond funding • Discussion ensued regarding the bond funding items, price, and attending council meetings and large civic functions to inform the public <p>Moved by J. STARKEY, seconded by A. AVALOS.</p> <p>Move to approve.</p>	MOTION CARRIED

9	<p><u>DIRECTOR OF FINANCE REPORT</u></p> <ul style="list-style-type: none"> • <u>MOODY'S RATING</u> • <u>UPDATE INSURANCE CLAIM</u> <p>DISCUSSION:</p> <p><u>MOODY'S RATING</u></p> <ul style="list-style-type: none"> • Grade A1 from Moody's. Very good rating • Rating for revenue <p><u>UPDATE INSURANCE CLAIM</u></p> <ul style="list-style-type: none"> • File claim denied by the District's property insurance for the damages to the blowers at water plant 1. • No coverage for the water damage unable to file windstorm claim. Discussion ensued • Damaged caused by strong winds blow water into the building resulting damages to the master control panel • Discussion ensued regarding the claim and having a second adjuster review • Review Insurance when it's time for insurance renewal ✓ Attorney to review the claim 	DIRECTOR OF FINANCE REPORT
10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF FINANCIAL REPORTS FOR FEBRUARY 2019. (E. SALAZAR) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No discussion • Board approved financial Reports as presented <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Motion moved.</p>	MOTION CARRIED
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF A FUEL MANAGEMENT SYSTEM (E. SAMANIEGO) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Current System runs manually and stops working constantly • Current system provider from Florida, subcontract technician • Measurements of fuel in tanks done manually • Need an updated system for accuracy and efficiency • Reports needed for the Annual Audits • Staff recommendation: RGV Pumps <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Move to approve.</p>	MOTION CARRIED

12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ROOF REPAIRS FOR THE MAIN BUILDING. (E. SAMANIEGO) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Repairs to the roof of Drive-Through at the Customer Service Area • Bid recommendation for the second lowest Bid amount of \$10,610.00 based on the superior warranty of 10 years on labor and material. • Too pricy • Recommendation: metal roof • Board agreed to take no action ✓ It was determined to Rebid Item and present at a later meeting 	NO ACTION
13	<p><u>CONSIDER AND REVIEW EXPENDITURES FOR MARCH 1 – 15, 2019. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No comments or questions <p>Expenditures acknowledged by A. AVALOS and seconded by H. HOUSTON.</p>	ACKNOWLEDGMENT OF EXPENDITURES
14	<p><u>ADJOURNMENT</u></p> <p>The CHAIRMAN adjourned the meeting at 6:34 PM</p>	



 ALEX AVALOS, SECRETARY



 HERB HOUSTON, VICE CHAIRMAN

MINUTES APPROVED THIS 24TH DAY OF APRIL 2019.