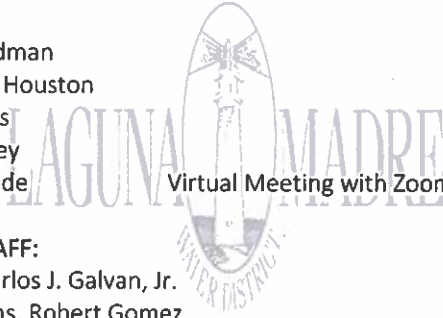


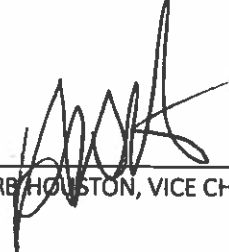
**MINUTES**  
 Workshop Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, August 26, 2020  
 4:30 PM – 5 PM  
 Board Room

<b>1</b>	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Herb Houston          Secretary, Alex Avalos          Director, Jason Starkey          Director, Adam Lalonde</p> <p style="text-align: center;"> Virtual Meeting with Zoom joined @ 4:50 PM</p> <p><b>ADMINISTRATIVE STAFF:</b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Purchasing Agent, Enrique Samaniego          Director of Finance, Eddie Salazar          Information Tech Specialist, Orlando Huerta</p>	
<b>2</b>	<p><b><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></b></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer by E. Salazar.</p>	
<b>3</b>	<p><b><u>DISCUSS THE PROPOSED BUDGET FOR THE FISCAL YEAR 2020-2021</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board reviewed the Updated Capital Outlay Requests, discussion and questions ensued:             <ul style="list-style-type: none"> <li>○ Water Plant Department –                 <ul style="list-style-type: none"> <li>• Dually Truck (replace Unit 32), \$36,000</li> <li>• Forklift (added 08/14/20), \$32,000</li> <li>• Water Plant Operator/Trainee (added 08/14/20), \$25,840</li> <li>• Beautification Water Plant 2 \$10,000</li> </ul> </li> <li>○ Lift Stations Department -                 <ul style="list-style-type: none"> <li>▪ 4" Emergency Pump, \$10,100</li> <li>▪ 6" Standby Pump, \$20,200</li> </ul> </li> <li>○ Distribution Department –                 <ul style="list-style-type: none"> <li>▪ Dually Truck (Trade in Unit 50), \$36,000</li> <li>▪ Tap-Mate Replacement Parts, \$6,845</li> </ul> </li> <li>○ Collections Department –                 <ul style="list-style-type: none"> <li>▪ Mini-Excavator w/trailer, \$54,640.75</li> <li>▪ Push Video Crama, \$9,900</li> </ul> </li> <li>○ Lab Department –                 <ul style="list-style-type: none"> <li>▪ Water Purification System, \$9,500</li> </ul> </li> <li>○ Administration Department –</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Manhole Training System, \$8,000</li> <li>▪ Multigas Detector \$2,755</li> <li>▪ HR Assistant, \$31,200</li> <li>▪ Parking Lot Expansion, \$25,000</li> <li>○ Wastewater Department – <ul style="list-style-type: none"> <li>▪ Front loader \$84,000</li> <li>▪ Containment Area Rehabilitation, \$150,840</li> <li>▪ Dewatering Screw Press, \$360,000</li> </ul> </li> <li>○ Finance Department- <ul style="list-style-type: none"> <li>▪ Forklift (added 08/14/2020, \$32,000</li> <li>▪ Incode A/R Module, \$10,000</li> </ul> </li> <li>○ Electrical Department – <ul style="list-style-type: none"> <li>▪ Underground Locator Kit, \$4,500</li> <li>▪ ARC Flash Safety Kit, \$2,790</li> <li>▪ Portable Generator, \$2,100</li> </ul> </li> <li>○ Construction Department - <ul style="list-style-type: none"> <li>▪ Dually Truck (Addition to Fleet), \$36,000</li> <li>▪ Plasma Cutter, \$3,700</li> </ul> </li> <li>○ Capital Outlay Requests Total \$ 1,003,920.00</li> <li>• The Board reviewed the Proposed 03 - Capital Projects Budget Worksheet, discussion, and questions ensued: <ul style="list-style-type: none"> <li>○ For Capital Project 24- <ul style="list-style-type: none"> <li>▪ Projected amount of \$885,948 for transfer from the General Fund</li> <li>▪ \$139,255 for Meter Project</li> <li>▪ Fund Balance Carried Forward for Water Infrastructure \$1,821,411</li> <li>▪ Fund Balance Carried Forward for Sewer Infrastructure \$52,799</li> <li>▪ Fund Balance that still in escrow for 2019 TWBD Bond \$3,990,357</li> <li>▪ Total Revenues \$6,894,920</li> </ul> </li> <li>○ No Expenditures for the following Capital Projects: <ul style="list-style-type: none"> <li>▪ Capital Project 31 – 2012 Bond Issue Expenditures</li> <li>▪ Capital Project 32 – Water SDC Expenditures</li> <li>▪ Capital Project 33 – Sewer SDC Expenditures</li> <li>▪ Capital Project 36- 2016 Tax Bond 2016 Expenditures</li> <li>▪ Capital Project 38 – CWSRF Series 2016 Expenditures</li> </ul> </li> <li>○ For Capital Project 34 – Water Infrastructure Expenditures <ul style="list-style-type: none"> <li>▪ \$312,375 for Elevated Storage Tank (a portion is for the SCADA)</li> <li>▪ \$1,470,000 WP1 Clarifier</li> </ul> </li> <li>○ For Capital Project 35 – Sewer Infrastructure Expenditures</li> </ul> </li> </ul>	<p style="text-align: center;"><b>WORKSHOP MEETING DISCUSSION ITEM ONLY</b></p>
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	<ul style="list-style-type: none"> <li>▪ \$85,545 for the paving reimbursement for the City</li> <li>○ For Capital Projects 39 – 2018 TWDB CWSRF Loan Expenditures Active <ul style="list-style-type: none"> <li>▪ \$503,000 2018 TWDB Clean Water State Revolving Fund</li> <li>▪ \$173,000 Sewer Plant in Port Isabel Lift Station Rehabilitation</li> <li>▪ \$495,000 Lift Station 1 Rehabilitation</li> <li>▪ \$328,000 Lift Station 2 Rehabilitation</li> <li>▪ \$294,000 Lift Station 4 Rehabilitation in Laguna Heights</li> <li>▪ \$135,000 Lift Station 10 Rehabilitation</li> <li>▪ \$1,341,000 Lift Station 25 Rehabilitation includes all gravity sewer</li> <li>▪ 246,000 Lift Station 37 Upgrade, Ocelot done with Lift Station 1</li> <li>▪ \$421,000 Lift Station 17 Improvement in Port Isabel</li> <li>▪ \$171,000 Lift Station 15 Rehabilitation</li> <li>▪ \$137,000 Lift Station 35 Rehabilitation</li> <li>▪ \$200,000 Lift Station Engineering</li> <li>▪ \$583,000 Lift Station 11 Force Main Upgrade</li> <li>▪ Total for Capital Projects 39, \$5,027,000</li> </ul> </li> <li>✓ Suggestion: The big Pipes across the canal are all rusted (by the bait shops); they need repainting. Response: That can be done inhouse.</li> </ul>	
4	<p><b>ADJOURNMENT</b></p> <p>There CHAIRMAN adjourned the meeting at 5:00 PM.</p> <p>Mo</p>	<p>MEETING ADJOURNED @ 5:00 PM</p>

  
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 ALEX AVALOS, SECRETARY

  
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 HERB HOUSTON, VICE CHAIRMAN



MINUTES APPROVED THIS 9<sup>TH</sup> DAY OF SEPTEMBER, 2020.