


MINUTES
 Public Hearing & Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Monday, November 16, 2020
 5:25 PM – 6:36 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>BEFORE PRESENT: Chairman, Scott Friedman Vice-Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <p style="text-align: center;"> ABSENT ABSENT</p> <p>AFTER PRESENT: Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Secretary, Jason Starkey Director, Dave Boughter Director, William "Bill" Donahue</p> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego ABSENT Director of Finance, Eddie Salazar Information Tech Specialist, Orlando Huerta Attorney, Brian Hansen</p>	
2	<p><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></p> <p>The meeting began with the Pledge of Allegiance, and C. Galvan said the Invocation.</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • C. Galvan read a parting letter on behalf of the Vice-Chairman, A. Avalos, with a few words of appreciation on the bond election, followed by good-words from fellow members, A. Lalonde and S. Freidman 	
4	<p><u>PUBLIC HEARING ON PETITION FROM LA CUESTA SOL DEVELOPMENT, LTD FOR ANNEXATION OF 51.45 ACRES OUT OF THE 83.50 ACRE BAHIA POINT SUBDIVISION LOCATED IN THE CITY PORT ISABEL, CAMERON COUNTY, TEXAS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • C. Ortiz noted this hearing is a formal Petition Hearing from La Cuesta Sol Development for the annexation of the 51.45 acres out of the 83.50-acre Bahia Point Subdivision into the Laguna Madre Water District • Attached for review, copy of the signed resolution by the City of Port Isabel consenting to the annexation along with the Petition 	

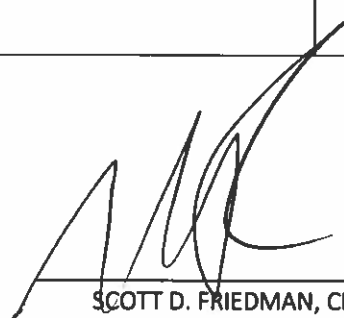
	<ul style="list-style-type: none"> No questions or comments <p>There being no further business, the Public Hearing adjourned at 5:30 PM, moved by J. STARKEY, and seconded by A. LALONDE. Motion carried.</p>	
5	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING FROM OCTOBER 28, 2020. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the Regular Meeting Minutes as presented <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
6	<p><u>CONSIDERATION AND APPROVAL CANVASSING THE RETURN AND DECLARING THE RESULTS OF THE DISTRICT'S BOARD OF DIRECTORS ELECTION HELD ON NOVEMBER 3, 2020</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the canvassing results of the Election held on November 3, 2020 Total Ballots cast 5,697 Board of Directors, Place 2, total votes 3,512 <ul style="list-style-type: none"> Scott D. Friedman was unopposed Board of Directors, Place 3, total votes 4,594: <ul style="list-style-type: none"> William "Bill" Donahue 2,677 Herb Houston 1,917 Board of Directors, Place 4, total votes 4,666: <ul style="list-style-type: none"> Dave Boughter 1,832 Alex Avalos 1,672 Greg Ruiz 1,162 Proposition A total votes 4,917 <ul style="list-style-type: none"> For 3,464 Against 1,453 <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to accept and approve.</p>	MOTION CARRIED
7	<p><u>CONSIDERATION AND APPROVAL OF A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A BOND ELECTION.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the canvassing of the results of the Bond Election held on November 3, 2020 Proposition A total votes 4,917 <ul style="list-style-type: none"> For 3,464 Against 1,453 	MOTION CARRIED

	<ul style="list-style-type: none"> • By Roll call vote: <ul style="list-style-type: none"> ○ Scott D. Friedman - For ○ Jason Starkey - For ○ Adam Lalonde - For ○ Absent: Herb Houston and Alex Avalos <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to accept and approve.</p>	
8	<p><u>ADMINISTER THE OATH OF OFFICE FOR NEWLY ELECTED BOARD OF DIRECTORS</u> PROCESS:</p> <ul style="list-style-type: none"> • The newly elected Board of Directors got sworn in as Follows: <ul style="list-style-type: none"> ○ For Position No. 2, Scott D. Friedman, sworn in by Bennie Ochoa, IV ○ For Position No. 3, William "Bill" Donahue, sworn in by Bennie Ochoa, III ○ For Position No. 4, Dave Boughter, sworn in by Eddie Lucio III • The newly elected members took their seats at the table 	<p style="text-align: center;">OATH OF OFFICE</p>
9	<p><u>RECOGNITION OF FORMER DIRECTORS FOR THEIR CONTRIBUTION OF SERVICE TO LAGUNA MADRE WATER DISTRICT</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Recognition to A. AVALOS and H. HOUSTON for their Service and Dedication (not present at the meeting) 	<p style="text-align: center;">RECOGNITION OF FORMER MEMBERS</p>
10	<p><u>CONSIDER AND APPROVE THE REORGANIZATION OF OFFICERS AND COMMITTEE'S LIST</u></p> <p>REORGANIZATION OF OFFICERS:</p> <ul style="list-style-type: none"> • The organization of Officers approved as follows: <ul style="list-style-type: none"> ○ Chairman, Scott D. Friedman ○ Vice-Chairman, Adam Lalonde ○ Secretary, Jason Starkey ○ Director, William Donahue ○ Director, Dave Boughter <p>Moved by J. STARKEY, seconded by A. LALONDE. Move to nominate SCOTT FRIEDMAN for CHAIRMAN. Motion Carried.</p> <p>Moved by J. STARKEY, seconded by D. BOUGHTER. Move to nominate ADAM LALONDE for VICE CHAIRMAN. Motion Carried.</p> <p>Moved by W. DONAHUE, seconded by A. LALONDE. Move to nominate JASON STARKEY for SECRETARY. Motion Carried.</p> <ul style="list-style-type: none"> • REORGANIZATION OF COMMITTEE LIST: 	<p style="text-align: center;">REORGANIZATION OF OFFICERS</p> <p style="text-align: center;">MOTION CARRIED</p> <p style="text-align: center;">COMMITTEE'S LIST</p>

	<ul style="list-style-type: none"> • The organization of Committee List approved as follows: <ul style="list-style-type: none"> ○ Audit Committee: Scott Friedman / Adam Lalonde ○ Budget Committee: Dave Boughter / Adam Lalonde ○ Insurance Committee: William Donahue / Scott Friedman ○ Professional Services Committee: Dave Boughter / Jason Starkey ○ Annexation Committee: William Donahue / Jason Starkey <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Move to approve by placing the new members in former member's seats. Motion Carried.</p>	MOTION CARRIED
11	<p><u>GENERAL MANAGER'S REPORT</u> 📌</p> <p>REPORT: <u>COVID-19 COMPARISON</u> –</p> <ul style="list-style-type: none"> ○ C. Galvan noted, COVID is on the rise. During the meeting, printed copied were handed out and attached to the minutes of the updated comparison from July 2020 to November 2020, a total of 7 new testings with two positives COVID tests. ○ Staff continues working a contingency schedule in efforts to separate employees as much as possible. Employees continue the following protocol, wearing masks, temperature checked and washing hands every morning and afternoon when entering the building, and avoiding close contact. Work areas are wiped down daily, and the doors continue to remain closed until a vaccine is available. <p><u>REGULAR MEETING FOR BOARD OF DIRECTOR'S</u> –</p> <ul style="list-style-type: none"> ○ C. Galvan recommended possibly canceling the second meeting in November. The Board acknowledge having one meeting for November ○ The Board accepted C. Galvan's recommendation for one meeting in December on December 16, 2020 ○ C. Galvan recommended a possible workshop for January 13, 2021; Board acknowledged 	GENERAL MANAGER'S REPORT
12	<p><u>DIRECTOR OF OPERATION'S REPORT</u> –</p> <p>REPORT: <u>MONTHLY REPORT FOR OCTOBER</u> –</p> <ul style="list-style-type: none"> ○ R. Gomez noted October 2019's total is 290 and 2020's is 222 for the Distribution Department. The Collection Department had an increase of 29 more calls ○ The Pretreatment and Lift Station Department, the comparison is for September 2020 to October 2020; overall, the same number of calls 	DIRECTOR OF OPERATION'S REPORT
13	<p><u>DISTRICT ENGINEER'S REPORT</u> 📌</p> <p>REPORT: <u>DISTRICT HISTORY AND ANNEXATION POLICY</u> -</p> <ul style="list-style-type: none"> ○ C. Ortiz gave an update on the District's history, noted the Laguna Madre Water District, known initially as Cameron County Fresh Water Supply District No. 1, created on December 5, 1950, as a freshwater supply district. In 1973 the District converted into a Municipal Utility District. In November 1995, the name changed to Laguna Madre Water District to prevent any county confusion showing it's an independent District. 	DISTRICT ENGINEER'S REPORT

	<p>○ C Ortiz reported on the metes and bounds annexation and payment fees</p>	
14	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL ORDER ADDING LAND DESCRIBED AS 51.45 ACRES OUT OF THE 83.50 ACRE BAHIA POINT SUBDIVISION LOCATED IN THE CITY OF PORT ISABEL, CAMERON COUNTY, TEXAS</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the order adding land described as 51.45 acres out of the 83.50 acres Bahia Point subdivision in the city of Port Isabel <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
15	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE QUARTERLY INVESTMENT REPORT FOR QUARTER ENDED JUNE 30, 2020. (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> E. Salazar noted at the end of June the Current Quarter Average Yield total was at .74% and Quarterly Interest Income \$ 41,000 E. Salazar reported the market went down significantly in March There were discussion and questions on the fund Allocation portion of the report <ul style="list-style-type: none"> ✓ The Chairman suggested possibly schedule a Financial Workshop <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to acknowledge approval</p>	MOTION CARRIED
16	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE QUARTERLY INVESTMENT REPORT FOR QUARTER ENDED SEPTEMBER 30, 2020. (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board approved the quarterly report ending September 30, 2020, as presented <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to acknowledge approval</p>	MOTION CARRIED
17	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE PURCHASE GAS GENERATOR FOR THE MAIN OFFICE. (E. SAMANIEGO) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> C. Ortiz noted it's an 85-kilowatt natural gas backup generator from LJ Power for \$107,402 <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
18	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM AT THE REGULAR MEETING ON OCTOBER 28, 2020:</u></p>	

	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ORDER ADDING LAND DESCRIBED AS A 23.02 ACRE TRACT IN THE TOWN OF LAGUNA VISTA, CAMERON COUNTY, TEXAS, ALSO KNOWN AS LAGUNA VISTA ECOPARK SUBDIVISION. (C. ORTIZ)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board removed the item from the table for discussion <p>Motion by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to remove from the table.</p>	MOTION CARRIED
19	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ORDER ADDING LAND DESCRIBED AS A 23.02 ACRE TRACT IN THE TOWN OF LAGUNA VISTA, CAMERON COUNTY, TEXAS, ALSO KNOWN AS LAGUNA VISTA ECOPARK SUBDIVISION. (C. ORTIZ)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board agreed to approve the order adding land 23.02-acre tract in the Town of Laguna Vista <p>Motion by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
15	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM OCTOBER 16, 2020 – OCTOBER 31, 2020. (C. GALVAN)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> No questions or comments <p>Expenditures acknowledged by J. STARKEY and A. LALONDE.</p>	ACKNOWLEDGMENT OF EXPENDITURES
16	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 6:36 PM.</p>	MEETING ADJOURNED @ 6:36 PM



 SCOTT D. FRIEDMAN, CHAIRMAN



 JASON STARKEY, SECRETARY

MINUTES APPROVED THIS 16TH DAY OF DECEMBER 2020.